

ADDENDEM TO THE CLIPPER ROOM USE PERMIT APPLICATION AND AGREEMENT

Effective September 11, 2018, by a unanimous vote of the Hammond Port Authority Board of Directors, a \$250.00 Security Deposit will be charged for the following Clipper Room events:

- All Weekend Parties
- Weekday events serving alcohol
- All Children's parties

This security deposit must be paid at least one (1) week prior to the event. If the room is left as it was given to you, the security deposit will be returned. This process may take 2-3 weeks as it will be refunded via check and all outgoing checks are approved by the Hammond Port Authority Board of Directors on the 2nd or 4th Tuesday of the month – or as the Board schedules a meeting.

The security deposit should not be confused with the non-refundable deposit which is given at the time you book the room. This deposit is to hold the room. The non-refundable deposit is also applied to your outstanding balance, the security deposit is not.

I have read and understand the above:

Printed Name

Date

Signature

Date of Event

Name of Event

Date Refunded

Check #