

## **CLIPPER ROOM FEE SCHEDULE**

<b>FULL USE BANQUETS &amp; PARTIES</b>	<b>PARTIAL USE NON-PROFIT, MEETINGS</b>	<b>PARTIAL USE PRIVATE. MEETING SMALL CONFERENCE</b>
\$200.00 Weekday + Tax	\$50.00 – ½ day + Tax	\$50.00 per hour + Tax
\$500.00 Weekend + Tax	\$100.00 full day (8 hours) + Tax	3 hour minimum
4 hours or less	\$50.00 Set up and Clean Up	\$200.00 per day (8 hours) +
\$50.00 Set up and Clean up		\$14.00 Tax
<u>\$250.00 Security Deposit*</u>		\$50.00 Set up and Clean UP
\$75.00/\$100.00		
each additional hour		

*\*Weekdays are Monday through Thursday. Weekends are Friday through Sunday.*

*\*Security deposit will be returned if the banquet facility is left in the same state as it was received.*

### **MAXIMUM CAPACITY 100 PEOPLE.**

**For Weddings and Events where there will be a head table, maximum capacity (guests) is 80.**

The Harbor Pavilion Building, including the Clipper Room, is a **NO SMOKING** facility. Smoking is permitted only on the balcony or outside of the building.

All fees may be charged on credit cards. A 15% charge will be deducted from a refund charged on a credit card.

The room is equipped with bare tables and chairs. The customer or caterer must provide all linens, tableware, etc. The kitchen provided is for food staging only. No cooking is allowed.

A licensed caterer must provide all food; a copy of the license and insurance must be on file with the Hammond Marina Office prior to the event.

Marina sponsored events will not be charged rentals. However, deposits and fees for cleanup and security do apply.

Please see the Clipper Room Rules and Regulations for further information and restrictions.

All fees subject to change