

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
October 26, 2021**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Eva Huerta	Chairman
Diane Kaminsky	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer (Zoom)
Rosemary Wojdyla	Member
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Susan Tabers	Marina Coordinator
Steve Sersic	Smith Sersic

OTHERS PRESENT

Dean Button	City Engineer
Jake Dammarell	Butler, Fairman, Seufert

CALL TO ORDER AND ROLL CALL

The October 26, 2021 meeting of the Hammond Port Authority Board of Directors was called to order at by Chairman Huerta at 4:33pm. Three members were present, one member attended by zoom and one member was absent.

APPROVAL OF MINUTES

R. Wojdyla made a motion to approve the minutes of October 12, 2021, 2021

D. Kaminsky seconded the motion.

Discussion: None.

Roll Call	R. Wojdyla	Yes
	T. Kuhn	Yes (zoom)
	D. Kaminsky	Yes
	E. Huerta	Yes

Motion passes with four in favor.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina – Haul out (this past weekend) went well. The process was done professionally and safely. The final count of boats hauled out was 42. There are still boaters signing up for in-water storage and Trailerable storage so we'll give your updated numbers in November. Winterizing and clean up has begun.

The recent gale force winds and rain proved to be one of the most vicious in recent history. Waves were so high the surfers did not even come out. The water level fluctuated 2.5'. T. Kuhn asked how the Breakwall held up during the storm. M. Kruszynski responded that it held well, no problems.

Lost Marsh Golf Course – The chili open was held this past weekend and they had a full tee sheet. Everyone seemed to have a great time. The recent storm also affected the course as there was standing water everywhere.

The course will remain open until there is snow or a deep frost or freeze.

Wolf Lake Memorial Park – The splash pad is winterized. The staff is doing their final grass cutting and clean up. Two trees came down in Forsythe Park and Jason Donovan from the City of Hammond Street Department was very helpful in disposing of the tree trunk and limbs.

Staff throughout the Port Authority is taking their much needed vacation days now that the season is over.

CHAIRMANS REPORT

The Executive Session of the Hammond Port Authority of October 26, 2021 began at 4:00p.m., Chairman Huerta, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn (zoom), and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

T. Kuhn reported:

Indianapolis Blvd. Screen Wall – A proposal/update was given by Dean Button and Jake Dammarell, Consultant for Butler, Fairman, and Seufert. A preliminary timeline has been completed. The project will begin with a survey and identification of property lines. Then we will look at the conceptual design and decide as a team. The goal is to beautify the marina area and place a screen wall hiding the railyard area. There will be coordination with the railroad and utilities as well as the Hammond Port Authority. K. Smith and the Mayor are in agreement.

Obelisk Plaza Update – Kevin Smith continues to work on the lease with the interested parties.

Parking Lot D – The bid documents should go out by the end of the year with the awarding of the bid in January or February.

Amoco Park Playground – The signage has been installed. We are given the go ahead to ask for quotes for the playground equipment.

V-dock update – The finish work will be completed weather permitting.

Main Dock Boater Bathroom – No updates.

Powderhorn Lake – D. Button gave an update on Powderhorn Lake. The board will engage the consultant for guidance.

Fire Station #2 - The fencing around the tennis courts has been removed. The underground utilities are being addressed.

M. Kruszynski gave us a detailed report on the storm and any possible damage. They will assess the damage to determine if we have to call insurance.

Member Kuhn excused himself from the meeting.

OLD BUSINESS

None.

NEW BUSINESS

D. Kaminsky made a motion to approve the Recommendation that the HPA Board of Directors approve the Professional Engineering Services Agreement with Butler, Fairman and Seufert, Inc. as attached and presented in the Board Packet.

R. Wojdyla seconded the motion.

Discussion: D. Kaminsky added the Agreement will assist the City of Hammond with the coordination, design, placement and engineering necessary to begin the process of addressing the Indianapolis Boulevard Corridor by making the visual landscape more desirable to drive to and from the Hammond Marina and other Hammond Port Authority recreational destinations. R. Wojdyla added that this is one of the gateway's to the city and we need to be proud of the entrance. M. Kruszynski added this is not to exceed \$73,000.00.

Roll Call: R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes

Motion passes 3 in favor, 2 absent.

R. Wojdyla made a motion to approve the corrections from the Minutes of November 27, 2020.

The Minutes read:

\$400,000 from fund 628 to fund 627 and \$300,000 from fund 628 to fund 630

The correct amount is:

\$600,000 from fund 628 to fund 627 and \$300,000 from fund 628 to **fund 631**

D. Kaminsky seconded the motion.

Discussion: This was a typo error discovered by the Auditors.

Roll Call: R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes

Motion passes 3 in favor, 2 absent.

PURCHASE ORDERS

D. Kaminsky made a motion to approve Purchase Orders from:

- 626 Marina Operations
 - 627 Construction
 - 628 Embarkation
 - 629 Lakefront
 - 630 Lost Marsh Golf Course
 - 631 Wolf Lake
 - 708 Payroll
- Electronic Transfers and Trust Indiana

R. Wojdyla seconded the motion.

Discussion: None

Roll Call: R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes

Motion passes with 2 in favor, 2 absent.

PUBLIC COMMENT

City Engineer Dean Button announced the City of Hammond received a grant from the Indiana Finance Authority through the Transportation and Storm water grant fund for \$930,000 for improvements to 129th and Calumet Avenue. There is a matching portion and Dean discussed this with Matt Muta at the Capitol Improvement Board meeting. Mr. Muta said the Hammond Sanitary District will contribute. The Port Authority will also contribute a portion toward this project. The project will take place in 2023.

NEXT MEETING

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, November 9, 2021. The meeting will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00pm, the Construction Meeting will begin at 4:15pm and The Regular meeting will begin at 4:45p.m.

The October 26, 2021 Board Of Directors meeting adjourned at 5:11pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of October 26, 2021 began at 4:00p.m., Chairman Huerta, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn (attended via zoom), and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.