

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
November 9, 2021**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Eva Huerta	Chairman
Diane Kaminsky	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer
Rosemary Wojdyla	Member
Kristen Cantrell	Member
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Susan Tabers	Marina Coordinator
Kevin Smith	Smith Sersic
Steve Sersic	Smith Sersic

OTHERS PRESENT

None

CALL TO ORDER AND ROLL CALL

The NOVEMBER 9, 2021 meeting of the Hammond Port Authority Board of Directors was called to order at by Chairman Huerta at 4:45pm. All five members are present.

APPROVAL OF MINUTES

D. Kaminsky made a motion to approve the minutes of October 26, 2021 as presented.

R. Wojdyla seconded the motion.

Discussion: None.

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes
	D. Kaminsky	Yes
	E. Huerta	Yes

Motion passes with five in favor.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina – The marina wide winterization continues and the bubblers are being installed. We've begun the process of placing generators on the docks. The water is turned off on the docks and slips but is still on at the Fuel Dock. We've been taking advantage of the warm weather and keeping the fuel dock open.

There are still a number of boats in the marina. Those that remain have paid a late-leaver fee and will probably be gone soon with the changing of the weather. The mild weather has also brought a few transients here.

Lost Marsh Golf Course – The nice weather has kept tee times up. The fall rates have helped as well. N. Sullivan will give the board a final financial report next month but at this time, it looks like the revenues are up 8% from last year.

Wolf Lake Memorial Park – winter prep continues. Staff is still cleaning up park debris from the recent storms. If any board member sees anything which needs to be addressed, please let us know. We are trying to keep on top of everything.

CHAIRMANS REPORT

The Executive Session of the Hammond Port Authority of NOVEMBER 9, 2021 began at 4:00p.m., Chairman Huerta, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Cantrell and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

T. Kuhn reported:

Indianapolis Blvd. Screen Wall – No update.

Obelisk Plaza Update – The project is on hold until spring. The limestone seats have arrived.

Parking Lot D – We will address going out for quotes for the installation later in the meeting.

Amoco Park Playground – We will address going out for quotes later in the meeting.

V-dock update – We are 90% done. There are just a few hook-ups left.

Main Dock Boater Bathroom – No updates but we are looking into getting the dimensions to better understand the placement.

Fire Station #2 – The consultant reports that we will begin the field drilling sampling tomorrow. In order to move forward, we will have to assist in getting the Environmental Building vacated and demolishing Station #2. The Redevelopment Commission is setting this up just like they did with Station #8. We are hoping to break ground sometime in the early spring.

Data Center Breakwall Information – M. Kruszynski distributed the pictures regarding the destruction caused by the recent storm. We have reached out to Caleb Barth who oversaw the work for our Breakwall. He will outline some repair/replace ideas and discuss them with Attorney K. Smith and T. Dakich from the Data Center.

Wolf Lake Kayak & Canoe ADA Launch Update – A meeting was held yesterday and an ideal ramp location was decided upon. The designed ramp will be ADA as well as non-ADA compatible featuring a large platform. The City of Hammond is receiving CDPG funds for this and is working with the Mayor’s Council on Disability. There have been three quotes received ranging from \$30,000 to \$40,000 dollars.

M. Kruszynski reported there was a small bump in the Wolf Lake Bike Trail that was potentially dangerous to those biking. City Engineer D. Button was able to have this repaired and cover the area with asphalt making it safer for all involved.

OLD BUSINESS

None.

NEW BUSINESS

K. Cantrell made a motion to approve and advise the Hammond Port Authority Staff request quotes from multiple contractors for the installation of the Amoco Park safety Poured in Place soft surface material and playground equipment as well as the MUSCO Lighting Project for Electricity and pole installation at Parking Lot D – grass lot.

T. Kuhn seconded the motion.

Discussion: T. Kuhn brought up the previous quotes. K. Smith added the original quotes were too high and the short timeline might have had something to do with it. We will ask that the project timeline is 3 months and the project should be completed by May 15, 2022. A three-month timeline should be sufficient as we already have the equipment.

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes
	D. Kaminsky	Yes
	E. Huerta	Yes

Motion passes with five in favor.

D. Kaminsky made a motion to approve the following transfer of funds, per budget:

\$100,000	from	Fund 628	to	Fund 626
\$200,000	from	Fund 628	to	Fund 627
\$100,000	from	Fund 628	to	Fund 627, Bank 03S Repair and Maintenance Acct.
\$200,000	from	Fund 628	to	Fund 630

R. Wojdyla seconded the motion.

Discussion: None

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes
	D. Kaminsky	Yes
	E. Huerta	Yes

Motion passes with five in favor.

PURCHASE ORDERS

D. Kaminsky made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627 – Construction
- 628 – Embarkation
- 630 – Lost Marsh Golf Course
- 631 – Wolf Lake
- 708 – Payroll
- Electronic Transfers

T. Kuhn seconded the motion.

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes
	D. Kaminsky	Yes
	E. Huerta	Yes

Motion passes with five in favor.

PUBLIC COMMENT

K. Smith advised the board that he reached out to City Engineer Dean Button regarding Powderhorn Lake. D. Button attended the Wolf Lake Initiative meeting where the following was discussed:

1. He re-confirmed that the project will have minimal effect on Wolf Lake
2. He also asked that Illinois officials keep him in the loop and updated on anything project related.

NEXT MEETING

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, November 23, 2021. The meeting will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00pm, the Construction Meeting will begin at 4:15pm and The Regular meeting will begin at 4:30p.m.

The NOVEMBER 9, 2021 Board Of Directors meeting adjourned at 5:00pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of NOVEMBER 9, 2021 began at 4:00p.m., Chairman Huerta, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Cantrell and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.