

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
November 29, 2022**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Eva Huerta (via Zoom)	Chairman
Diane Kaminsky	Vice Chairman
Kristin Cantrell	Secretary/Treasurer
Rosemary Wojdyla	Member
Thomas E. Kuhn	Member
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Ashley Gordish	HPA Bookkeeper
Kevin Smith	Smith Sersic

OTHERS PRESENT

None.

CALL TO ORDER AND ROLL CALL

The November 29, 2022 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Huerta at 4:32pm. Four members are present, one is present via Zoom.

APPROVAL OF MINUTES

K. Cantrell made a motion to approve the minutes of November 15, 2022 as presented. R. Wojdyla seconded the motion.

Discussion: None

Roll Call:	K. Cantrell	Yes
	R. Wojdyla	Yes
	D. Kaminsky	Yes
	T. Kuhn	Yes
	E. Huerta	Yes

Motion passes, 5 approve.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina- Overall, things are going smoothly at the marina. Last week there was a water main break near the binwall patio due to a 30 year old valve shattering. Saylor Plumbing came out the day after Thanksgiving to help replace the pipping.

Lost Marsh Golf Course- Staff is closing the course, and tees and greens are being prepared for winter. Holiday decorations are being installed.

Wolf Lake- New holiday lights have been set up and turned on. Maintenance is continuing to do trash pick-ups twice a week on Indianapolis Boulevard, 112th Street behind Walmart, and Sheffield Parkway from 129th Street to Calumet Avenue.

Reminder that there is a meeting regarding the Clark fields housing configuration in the Clipper Room on Wednesday, November 30, 2022 at 5:30pm.

CHAIRMAN'S REPORT

The Executive Session of the Hammond Port Authority of November 29, 2022 began at 4:00p.m., Chairman Huerta (via Zoom), Vice Chairman Kaminsky, Secretary/Treasurer Cantrell, Member Wojdyla and Member Kuhn are present. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns.
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

T. Kuhn reported:

Wolf Lake Trail south of the HSD Pump Station- There are 4 locations at the PermaTrac crossings. This project will be further addressed in the spring.

Wolf Lake ADA Compliant Sidewalk from the Bike Trail to the Launch Ramp- This project will be further addressed in the spring.

N-Dock Replacement Budget- N-Dock has been budgeted, and we expect to go out for bid.

Baird Report Regarding the Data Center Breakwall- A report was shared with the board that went into detail about points along the data center breakwall. BST1, near the flagpole, is in bad shape and needs some attention. BST2 is okay for now.

Amoco Park Signs- There are some new signs displaying pictures throughout the years that have been installed.

Wolf Lake ADA Kayak & Canoe Launch Dock- We expect to be reimbursed for half of what was spent from City Hall soon.

Flooding Near Casino Center Drive and the Service Road- There is continuous flooding at the bottom of the hill where Casino Center Drive meets the service road with standing water. We may need to install some type of drain.

OLD BUSINESS

None.

NEW BUSINESS

K. Cantrell made a motion to approve the HPA retiree insurance rates for the 2023 fiscal year.

D. Kaminsky seconded the motion.

Discussion: K. Cantrell added that there are 6 people who have retired from the HPA to date. The ones who have retired prior to 2016 will owe \$75 billed quarterly, and those who retired in 2017 or later will owe \$165 billed quarterly.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
T. Kuhn Yes
E. Huerta Yes

Motion passes, 5 approve.

D. Kaminsky motioned to approve the consulting contract with John J. Schaefer, CPA. T. Kuhn seconded the motion.

Discussion: D. Kaminsky mentioned that the compensation shall be at the rate of \$150.00 per hour and not to exceed \$10,000.00 for the calendar year, which is the same rate from 2022. The consultant shall perform various accounting services as deemed necessary for the staff. T. Kuhn added that Mr. Schaefer continues to do a good job.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
T. Kuhn Yes
E. Huerta Yes

Motion passes, 5 approve.

R. Wojdyla motioned to appoint D. Kaminsky as the HPA representative for the First Tee of Lake County. K. Cantrell seconded the motion.

Discussion: E. Huerta thanked D. Kaminsky for doing this on behalf of the board.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
T. Kuhn Yes
E. Huerta Yes

Motion passes, 5 approve.

PURCHASE ORDERS

D. Kaminsky made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 630 – Lost Marsh Golf Course

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631 – Wolf Lake
708 – Payroll
Electronic Transfers

R. Wojdyla seconded the motion.

Discussion: None.

Roll Call: K. Cantrell Yes
D. Kaminsky Yes
R. Wojdyla Yes
T. Kuhn Yes
E. Huerta Yes

Motion passes, 5 approve.

PUBLIC COMMENT

None.

NEXT MEETING

The Board will meet for the budget workshop on Wednesday, December 7, 2022 at 4pm at the Lost Marsh Golf Course Clubhouse.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, December 13, 2022. The meeting will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. And the Regular meeting will begin at 4:30p.m.

The November 29, 2022 Board of Directors meeting adjourned by unanimous vote at 4:43pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of November 29, 2022 began at 4:00p.m., Chairman Huerta (via Zoom), Vice Chairman Kaminsky, Secretary/Treasurer Cantrell, Member Wojdyla and Member Kuhn were present. The subject matter considered were matters for:

1. Contractual Concerns
2. Initiation or Pending Litigation
3. Personnel Matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.