

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
December 13, 2022**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Eva Huerta	Chairman
Diane Kaminsky	Vice Chairman
Kristin Cantrell	Secretary/Treasurer
Rosemary Wojdyla	Member
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Ashley Gordish	HPA Bookkeeper
Steve Sersic	Smith Sersic

OTHERS PRESENT

None.

CALL TO ORDER AND ROLL CALL

The December 13, 2022 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Huerta at 4:30pm, and the meeting was handed off to Vice Chairman D. Kaminsky for medical reasons. Four members are present.

APPROVAL OF MINUTES

R. Wojdyla made a motion to approve the minutes of November 29, 2022 as presented. E. Huerta seconded the motion.

Discussion: None

Roll Call:	K. Cantrell	Yes
	R. Wojdyla	Yes
	D. Kaminsky	Yes
	E. Huerta	Yes

Motion passes, 4 approve.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina- Staff is finishing up winterization on the docks and finishing installing the bubbler system. We had very good winter storage numbers this season with 51 boats storing on jack stands with blocking, 15 storing on trailers, and 9 storing in water (6 paying customers and 3 of our own sail boats).

Lost Marsh Golf Course- The golf course is prepped and ready for winter.

Wolf Lake- Staff continues to clean up, take care of garbage, and do daily rounds.

There was as homeless camp set up near the Cargill track entrance police were contact and it was cleared out this morning.

On behalf of the Port Authority staff we would like to wish the board members happy holidays and a healthy start to the New Year!

CHAIRMAN'S REPORT

The Executive Session of the Hammond Port Authority of December 13, 2022 began at 4:00p.m., Vice Chairman Kaminsky, Secretary/Treasurer Cantrell, and Member Wojdyla are present. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns.
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

M. Kruszynski reported:

Wolf Lake Trail south of the HSD Pump Station- There are 6 locations at the PermaTrac crossings that need work as of now.

Wolf Lake ADA Compliant Sidewalk from the Bike Trail to the Launch Ramp- The engineering department will be helping out with this project come springtime.

Data Center Breakwall- The feasibility study will be discussed in a meeting sometime in January with the involved parties.

Parking Lot D- Security cameras to be installed from the Pavilion to Parking Lot D after the first of the year.

Obelisk Plaza-There's going to be some people coming to see how the project turned out and doing a ribbon cutting in the spring.

OLD BUSINESS

None.

NEW BUSINESS

K. Cantrell made a motion to approve Resolution No. 22-09: Amendment to VRP 22-08- Amending Certain Dates Relating to the Voluntary Retirement Program in 2022 for Certain Eligible Employees. E. Huerta seconded the motion.

Discussion: K. Cantrell added that this resolution changes the date to December 16, 2022 for eligible employees to sign up.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes

Motion passes, 4 approve.

R. Wojdyla motioned to approve Resolution No. 22-10: Respecting Payment of Certain Debts Incurred by the Hammond Port Authority in a Timely Manner- Amendment. E. Huerta seconded the motion.

Discussion: R. Wojdyla mentioned that changes are necessary for the Port Authority to have the opportunity to pay bills in a timely manner.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes

Motion passes, 4 approve.

K. Cantrell made a motion to approve the transfer of funds. R. Wojdyla seconded the motion.

Discussion: None.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes

Motion passes, 4 approve.

R. Wojdyla made a motion to approve the contract with LAFF Productions for Sinatra Forever. E. Huerta seconded the motion.

Discussion: R. Wojdyla mentioned that this production will take place at The Pavilion on Saturday, September 9, 2023. The contract costs \$16,000.00, and the show will last 90 minutes.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes

Motion passes, 4 approve.

K. Cantrell made a motion to approve the 2023 Budget, Salary Schedule, Organizational Chart, and Long-Term Obligations List. E. Huerta seconded the motion.

Discussion: K. Cantrell mentioned that the proposed budget is balanced and responsible. The State Board of Accounts requires the budget to be approved prior to the start of the year.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes

Hammond Port Authority
Board Of Directors Meeting
December 13, 2022

D. Kaminsky Yes
E. Huerta Yes

Motion passes, 4 approve.

PURCHASE ORDERS

R. Wojdyla made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627- Construction
- 628 – Embarkation
- 630 – Lost Marsh Golf Course
- 631 – Wolf Lake
- 708 – Payroll
- All Electronic Transfers and Bank of New York Mellon

E. Huerta seconded the motion.

Discussion: None.

Roll Call: K. Cantrell Yes
D. Kaminsky Yes
R. Wojdyla Yes
E. Huerta Yes

Motion passes, 4 approve.

PUBLIC COMMENT

Happy Holidays from the board! Thank you to all the staff, board members, and lawyers for all the hard work this year.

Thank you to Julia for all the hard work on the budget. You made it very transparent and easy to understand. Everyone's hard work is much appreciated.

NEXT MEETING

The Board of Finance will have their annual meeting on Tuesday, January 24, 2023 at 4pm.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, January 24, 2023. The meeting will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:15p.m, the Construction Meeting will begin at 4:30p.m. And the Regular meeting will begin at 4:45p.m.

The December 13, 2022 Board of Directors meeting adjourned by unanimous vote at 4:44pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of December 13, 2022 began at 4:00p.m., Vice Chairman Kaminsky, Secretary/Treasurer Cantrell, and Member Wojdyla are present. The subject matter considered were matters for the discussion of strategy with respect to:

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