

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
April 25, 2023**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Kristin Cantrell	Chairman
Diane Kaminsky	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer
Rosemary Wojdyla	Member
Eva Huerta	Member
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Ashley Gordish	HPA Bookkeeper
Kevin Smith	Smith Sersic
Steve Sersic	Smith Sersic

OTHERS PRESENT

None.

CALL TO ORDER AND ROLL CALL

The April 25, 2023 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:31pm. All five members are present and in person.

APPROVAL OF MINUTES

E. Huerta made a motion to approve the minutes of April 11, 2023 as presented. R. Wojdyla seconded the motion.

Discussion: None.

<u>Roll Call:</u>	E. Huerta	Yes
	R. Wojdyla	Yes
	D. Kaminsky	Yes
	T. Kuhn	Yes
	K. Cantrell	Yes

Motion passes, 5 approve.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina- This Friday and Saturday we have Brownell coming out to launch the boats that stored with us on jack stands over the winter. We have around 45 boats on the schedule. As of now the

weather is not looking great on either day, but there is still time for that to change. Last year around this time we had 366 boaters with 45 of those boaters being new to our marina. This year we have 358 boaters and 37 new boaters. Our staff is continuing to prep for the fast approaching season.

Lost Marsh Golf Course- The golf course continues to be busy. This past Saturday there were 109 people on the tee sheet.

Wolf Lake- Staff continues to keep busy. They just finished up the second cuts, and they are continuing to do winter cleanup.

The Port Authority Staff sends our deepest condolences to the family of former board member Dennis Hardesty who has passed away. Services will take place on April 25, 2023 at Baran Funeral Home in Whiting and it will also be streamed.

We would like to wish Kevin Smith a happy early birthday!

CHAIRMAN'S REPORT

The Executive Session of the Hammond Port Authority of April 25, 2023 began at 4:00p.m., Chairman Cantrell, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Huerta, and Member Wojdyla are present. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters
4. Implementation of Security Systems

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

T. Kuhn reported on the following:

Wolf Lake Memorial Park Sidewalk to the ADA Kayak & Canoe Launch Ramp- This project is out for quote.

Wolf Lake Trail south of the HSD Pump Station PermaTrac Repairs- Briefly touched base on this weather dependent ongoing project.

McDermott Way at Casino Center Drive Drainage- Briefly touched base on this weather dependent ongoing project.

Pavilion Ticket Booth Drainage- Quotes were opened on April 20 at 2pm, and there is a recommendation in the board packet this evening. There were 4 bids that came in.

Clark Athletic Field Demolition- Quotes were opened on April 20 at 2pm, and there is a recommendation in the board packet this evening. There were 3 bids that came in.

Bin Wall Walkway Closure- The area of concern is now closed, and we are working on the appropriate signage.

Fire Station #2- HASSE has been approved for work. Finance will begin immediately. ARP money and ambulance fees will be used to support this project.

Lost Marsh Irrigation Pumps- Niko is still looking into this. One pump will be replaced, and one will be repacked.

Screen Wall vs. Additional Berm along Indianapolis Boulevard- Milan will send some additional information to the board.

Obelisk Plaza Ceremony- We are waiting to hear back from Chicago on their availability.

Robertsdale Inn- The Redevelopment Commission is in the process of acquiring the liquor license for the Robertsdale Inn at five points.

There will be a Cinco De Mayo event at the Civic Center on Friday, May 5, 2023 from 5-9pm. Calendars for City of Hammond events as well as Port Authority events were distributed to the board.

OLD BUSINESS

None.

NEW BUSINESS

D. Kaminsky made a recommendation to re-establish the point of sale for Wolf Lake at all locations in the amount of \$1,700.00. E. Huerta seconded the motion.

Discussion: None.

<u>Roll Call:</u>	E. Huerta	Yes
	R. Wojdyla	Yes
	D. Kaminsky	Yes
	T. Kuhn	Yes
	K. Cantrell	Yes

Motion passes, 5 approve.

R. Wojdyla made a motion to approve the performance agreement for entertainment at the Hammond Marina and the annual Venetian Night. The contract is with the artist Maggie Speaks with Bass/Schuler Entertainment as the agent.

Discussion: R. Wojdyla added that Venetian Night will take place on July 22, 2023. The contract is \$6,250.00 for a 2 hour set.

Roll Call: E. Huerta Yes
R. Wojdyla Yes
D. Kaminsky Yes
T. Kuhn Yes
K. Cantrell Yes

Motion passes, 5 approve.

E. Huerta made a motion to approve the quote from JM Industrial Services for the demolition of the Clark Field building and structures.

Discussion: E. Huerta mentioned that the amount is \$75,000. K. Smith added that JM Industrial Services was the lowest most responsive and responsible bidder.

Roll Call: E. Huerta Yes
R. Wojdyla Yes
D. Kaminsky Yes
T. Kuhn Yes
K. Cantrell Yes

Motion passes, 5 approve.

D. Kaminsky made a motion to approve the quote from Gariup Construction for the Pavilion Ticket Booth drainage repairs in the amount of \$59,760.00.

Discussion: D. Kaminsky added that Gariup Construction provided all the required quote submittals. They were found to be the lowest most responsive and responsible bidder. Gariup Construction has a good working relationship with the Hammond Port Authority as the general contractor on various Port projects.

Roll Call: E. Huerta Yes
R. Wojdyla Yes
D. Kaminsky Yes
T. Kuhn Yes
K. Cantrell Yes

Motion passes, 5 approve.

PURCHASE ORDERS

R. Wojdyla made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627 – Construction
- 628 – Embarkation
- 630 – Lost Marsh Golf Course
- 631 – Wolf Lake
- 708 – Payroll
- Electronic Transfers

D. Kaminsky seconded the motion.

Discussion: None.

Roll Call: E. Huerta Yes

Hammond Port Authority
Board Of Directors Meeting
April 25, 2023

R. Wojdyla	Yes
D. Kaminsky	Yes
T. Kuhn	Yes
K. Cantrell	Yes

Motion passes, 5 approve.

PUBLIC COMMENT

None.

NEXT MEETING

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, May 9, 2023. The meeting will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. And the Regular meeting will begin at 4:30p.m.

The April 25, 2023 Board of Directors meeting adjourned by unanimous vote at 4:44pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of April 25, 2023 began at 4:00p.m., Chairman Cantrell, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Huerta, and Member Wojdyla are present. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

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