

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
March 9, 2021**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Diane Kaminsky	Vice Chairman (Zoom)
Thomas E. Kuhn	Secretary/Treasurer (Zoom)
Rosemary Wojdyla	Member (Zoom)
Kristin Cantrell	Member (Zoom)
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Susan Tabers	Marina Coordinator
Kevin Smith	Smith Sersic (Zoom)
Steve Sersic	Smith Sersic (Zoom)

OTHERS PRESENT

Dean Button	City Engineer
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CALL TO ORDER AND ROLL CALL

The March 9, 2021 meeting of the Hammond Port Authority was called to order by Vice Chairman Kaminsky at 4:35p.m. Four members are present.

APPROVAL OF MINUTES

K. Cantrell made a motion to approve the Minutes of February 23, 2021 as presented.

R. Wojdyla seconded the motion.

Discussion: None

Roll Call:	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes
	D. Kaminsky	Yes

Motion passes 4-0.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Maintenance staff is slowly turning off the bubbler system throughout the marina. We are anticipating a slow end to winter and snow in the forecast in the near future.

We have our first slip holder in the marina. A slip holder came in with the guise of fishing and parked in his slip. He was told repeatedly by staff he could not come in this early as we are not ready for seasonal slip holders. Security has locked the steering on his boat and also put a lock on the dock gate forcing him to come into the office to get access to his boat. The staff is also putting together a fine. This could also cause a problem with more boaters wanting/demanding access to their slips. M. Kruszynski reiterated that the season officially begins May 1st and J.

Pustek added we allow boaters to come in after April 1st if they are paid in full and there is no ice in the marina.

Lost Marsh Golf course staff is focusing on the clean-up of all the dead vegetation. Golfers are calling daily to play golf. Courses are open in South County. We are about two weeks behind them weather wise. We hope to open the course closer to Easter – weather permitting.

There is lots of cleanup at Wolf Lake. Winter was tough on the properties. Staff continues to work on cleaning the trails and the parks.

CHAIRMANS REPORT

The Executive Session of the Hammond Port Authority of March 9, 2021 began at 4:00p.m., Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Cantrell and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

T. Kuhn Reported:

Fire Station #2 update: None.

Obelisk Plaza Update: We are moving forward. We're working out the Com Ed property kinks. K. Smith added that the plans are 90% done. There may be a problem with a tree too close to the power lines.

Amoco Park Update: None.

Parking Lot D – Grass Lot Update: We are the recipients of free (clean) fill a contractor is giving us. The fill is from a subdivision under construction in Munster and will be placed on the area of the project to raise the elevation.

There is a recommendation for consideration later in the meeting re: approval to go out to bid and the dates of the publications.

Gold Star Monument Update: We are waiting for the Mayor to review the latest plans and approve the design and location. This design will not interfere or be in the way of any pavilion events. With the contributions from Leon (Leon's Triathlon) and the tradespeople, it is our hope the Port Authority's contribution will be minimal.

Marina Parking Lot seal, coated and re-stripped – The parking lot east of the marina (where the boats are currently stored) is in need of resealing and striping. M. Kruszynski will get estimates for the work.

Floating Boater bathrooms brought to shore – A meeting was held with Salyer Plumbing discussing the floating bathrooms located on main dock. We are considering moving the current main dock boater bathrooms to shore and tying in to the water and sanitary lines. If the floating bathrooms cannot be successfully moved, we are exploring a temporary restroom/trailer.

New York Avenue, College Blvd sign and landscaping – There is a meeting next week on the 17th with Region Signs Calumet College and Grassali concrete. Calumet College also has teams of volunteers available to spruce up the area. The concrete was quoted at \$3,750.00 for materials + labor.

We are looking at expanding the paired homes to the north toward Calumet College. Calumet College doesn't need a large footprint so there is room. We had an informal meeting with Abonmarche (surveying) and Nies Engineering to provide survey work and plotting the force main. T. Kuhn suggested considering DVG Civil Engineers out of Crown Point.

OLD BUSINESS

None.

NEW BUSINESS

Resolution 21-01 – Support of the First Tee of Lake County at Lost Marsh Golf Course

K. Cantrell made a motion to approve the support of the First Tee Program.

T. Kuhn seconded the motion.

Discussion: R. Wojdyla added with our contribution of up to \$150,000 we support this wonderful program. The program has numerous benefits and builds character and self-esteem.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
T. Kuhn Yes
D. Kaminsky Yes

Motion passes 4-0

Recommendation – Wolf Lake Memorial Park – Parking Lot D, Grass Lot Phase 1, Foundation, Demolition and Lighting bid Advertisement and Bid Opening

K. Cantrell made a motion to approve the Wolf Lake Memorial Park, Parking Lot D Improvements, permission to advertise, published March 12th and 18th with the bid opening March 31st.

T. Kuhn seconded the motion.

Discussion: None.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
T. Kuhn Yes
D. Kaminsky Yes

Motion passes 4-0

Recommendation – Employee Assistance Program Agreement for \$532.00.

K. Cantrell made a motion to approve the recommendation for the Employee Assistance Program with the City of Hammond in conjunction with Franciscan Alliance. The yearly fee is \$532.00.

R. Wojdyla seconded the motion.

Discussion: None

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
T. Kuhn Yes
D. Kaminsky Yes

Motion passes 4-0

Recommendation – 2021 Lost Marsh Golf Course Rate Adjustment.

R. Wojdyla made a motion to approve the rate adjustment for Lost Marsh Golf Course to implement the cart fee for Corporate Membership from \$10.00 per rider to \$5.00 per rider

K Cantrell seconded the motion.

Discussion: M. Kruszynski added the fee per rider was too high and the Golf Course Staff wants to keep the costs affordable and in line with courses close by.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
T. Kuhn Yes
D. Kaminsky Yes

Motion passes 4-0

PURCHASE ORDERS

T. Kuhn made a motion to approve the Purchase Orders as presented.

Fund 626 Marina Operations
Fund 627 Construction
Fund 628 Embarkation
Fund 630 Lost Marsh Golf Course
Fund 631 Wolf Lake
Fund 708 Payroll
Electronic Transfers.

R. Wojdyla seconded the motion.

Discussion: None.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
T. Kuhn Yes
D. Kaminsky Yes

Motion passes 4-0

PUBLIC COMMENT

None

NEXT MEETING

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, March 23, 2021. The meeting can be attended in person at 701 Casino Center Drive, Hammond, IN 46320

Hammond Port Authority
Board Of Directors Meeting
March 9, 2021

or by Zoom. The Executive Session will begin at 4:00pm, the Construction Meeting will begin at 4:15pm and The Regular meeting will begin at 4:30p.m.

T. Kuhn made a motion to adjourn the meeting.
K. Cantrell and R. Wojdyla seconded the motion.
Motion was approved with a unanimous vote.
The March 9, 2021 Board Of Directors meeting adjourned at 4:51pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of March 9, 2021 began at 4:00p.m. Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Cantrell and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.