

**HAMMOND PORT AUTHORITY  
BOARD OF DIRECTORS  
MINUTES OF REGULAR MEETING  
April 11, 2023**

**REGULAR MEETING MINUTES**

**MEMBERS PRESENT**

Kristin Cantrell	Chairman
Diane Kaminsky	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer
Rosemary Wojdyla	Member
Eva Huerta	Member
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Ashley Gordish	HPA Bookkeeper
Kevin Smith	Smith Sersic
Steve Sersic	Smith Sersic

**OTHERS PRESENT**

None.

**CALL TO ORDER AND ROLL CALL**

The April 11, 2023 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. All five members are present and in person.

**APPROVAL OF MINUTES**

E. Huerta made a motion to approve the minutes of March 28, 2023 as presented. R. Wojdyla seconded the motion.

Discussion: None

<u>Roll Call:</u>	R. Wojdyla	Yes
	D. Kaminsky	Yes
	E. Huerta	Yes
	T. Kuhn	Yes
	K. Cantrell	Yes

Motion passes, 5 approve.

### **DIRECTORS REPORT**

M. Kruszynski reported on the following:

Marina- The marina is starting to get busier as boaters are in the office picking up their season passes and keys and beginning to launch their boats. On April 12, 2022 we had 350 seasonal slip holders, and today April 11, 2023 we have 340 seasonal slip holders. On Monday, April 17, 2023 our Ship Store and Fuel Dock will be open for business for the season. Mayor McDermott's Annual Fishing Derby is coming up on Saturday, April 22, 2023 beginning at 7:00am and ending at 4:00pm.

Lost Marsh Golf Course- This is week 2 of the golf course being open, and things are going very well.

Wolf Lake- Staff has been working on spring cleanup for the HOA properties. The irrigation system is now operational and fertilization is about to begin. Staff will also be participating in a litter pick up for Earth Day on Saturday, April 22, 2023.

### **CHAIRMAN'S REPORT**

The Executive Session of the Hammond Port Authority of April 11, 2023 began at 4:00p.m., Chairman Cantrell, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Huerta, and Member Wojdyla are present. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters
4. Implementation of Security Systems

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

### **CONSTRUCTION PROJECTS UPDATE**

T. Kuhn reported on the following:

Wolf Lake Memorial Park Sidewalk to the ADA Kayak & Canoe Launch Ramp- A drawing from NIES Engineering was shared with the Board. We are planning on going out for quotes soon. We are finishing up deciding which vendors we'd like to speak to, and the project should be under \$50,000.00.

Wolf Lake Trail south of the HSD Pump Station PermaTrac Repairs- Briefly touched base on this weather dependent ongoing project.

McDermott Way at Casino Center Drive Drainage- Briefly touched base on this weather dependent ongoing project.

Hammond Port Authority  
Board Of Directors Meeting  
April 11, 2023

Pavilion Ticket Booth Drainage- The request for quotes will be opened publically on April 20, 2023 at 2pm. There were some modifications made to the quotes to clarify the separation of work.

Clark Athletic Field Demolition- The request for quotes will be opened publically on April 20, 2023 at 2pm. There were some modifications made to the quotes to clarify the separation of work.

Lost Marsh Golf Course Netting along 129<sup>th</sup> Street Discussion and Planning- We are still waiting on some information.

Bin Wall Walkway Repairs & Safety Painting- T. Kuhn walked the area prior to the meeting, and suggests closing it off. We also need to look into warning/danger signs for the area.

Fire Station #2- K. Smith informed the board that there is additional funding of \$1.8 million from ARP funds, City Council, and the County Council. Hasse Construction was the successful bidder. The plan is to have the groundbreaking in July after the Festival of the Lakes, and a September 2024 opening.

Indianapolis Boulevard Screen Wall- We are looking into potentially building a berm. We will need to budget that out.

Lost Marsh Irrigation Pumps- The irrigation pumps at Lost Marsh are starting to go downhill. We are going to try repairing before completely replacing the system. N. Sullivan is looking into this.

Obelisk Plaza- The feedback from the completion of the project has been extremely positive. We are going to be planning a formal ribbon cutting with all involved parties.

Governors Parkway Bridge- There will be a public hearing held by INDOT in regards to Governors Parkway Bridge on Wednesday, April 26, 2023 at 6:00pm at Scott Middle School.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

D. Kaminsky made a motion to approve the janitorial services agreements with Judy Lowery for both the Marina and Lost Marsh Golf Course. R. Wojdyla seconded the motion.

Discussion: D. Kaminsky mentioned that that janitorial and cleaning services will be for in and around the Hammond Marina, Lost Marsh Golf Course, and other Hammond Port Authority Facilities and locations as needed and specified by staff. This also includes light landscaping, vegetative growth planter maintenance, and flowing planting in and around the Hammond Port Authority facilities.

Roll Call: R. Wojdyla Yes  
D. Kaminsky Yes  
E. Huerta Yes  
T. Kuhn Yes  
K. Cantrell Yes

Motion passes, 5 approve.

R. Wojdyla made a motion to approve the Wolf Lake Memorial Park use agreement for the North-Lake Pop Warner Patriots 5K Bubble Run on Sunday, August 13, 2023. D. Kaminsky seconded the motion.

Discussion: R. Wojdyla added that this organization has been in existence for a number of years. We foresee no problems with them.

Roll Call: R. Wojdyla Yes  
D. Kaminsky Yes  
E. Huerta Yes  
T. Kuhn Yes  
K. Cantrell Yes

Motion passes, 5 approve.

D. Kaminsky made a motion to approve the Wolf Lake Pavilion use agreement for the Horseshow Casino yearly family picnic on Tuesday, July 25, 2023. R. Wojdyla seconded the motion.

Discussion: D. Kaminsky added that the Horseshoe has had their picnic with us before. Horseshoe will occupy the park on July 24, 2023 to set up the various picnic areas and tents until clean-up is achieved by 1pm on July 26, 2023. 1500 people are expected to attend with a maximum attendance not to exceed 3600. K. Smith wanted to remind everyone that vendors are required to register with the Controller's Office as a temporary vendor.

Roll Call: R. Wojdyla Yes  
D. Kaminsky Yes  
E. Huerta Yes  
T. Kuhn Yes  
K. Cantrell Yes

Motion passes, 5 approve.

### **PURCHASE ORDERS**

D. Kaminsky made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627 – Construction
- 628 – Embarkation
- 629 – Lakefront
- 630 – Lost Marsh Golf Course
- 631 – Wolf Lake

708 – Payroll  
Electronic Transfers

E. Huerta seconded the motion.

Discussion: None.

<u>Roll Call:</u>	R. Wojdyla	Yes
	D. Kaminsky	Yes
	E. Huerta	Yes
	T. Kuhn	Yes
	K. Cantrell	Yes

Motion passes, 5 approve.

**PUBLIC COMMENT**

None.

**NEXT MEETING**

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, April 25, 2023. The meeting will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. And the Regular meeting will begin at 4:30p.m.

The April 11, 2023 Board of Directors meeting adjourned by unanimous vote at 4:42pm.

**EXECUTIVE SESSION MEMORANDUM**

The Executive Session of the Hammond Port Authority of April 11, 2023 began at 4:00p.m., Chairman Cantrell, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Huerta, and Member Wojdyla are present. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

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