

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
April 12, 2022**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Eva Huerta	Chairman (zoom)
Diane Kaminsky	Vice Chairman
Kristin Cantrell	Secretary/Treasurer
Rosemary Wojdyla	Member
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Susan Tabers	Marina Coordinator
Steve Sersic	Smith Sersic

OTHERS PRESENT

None

CALL TO ORDER AND ROLL CALL

The April 12, 2022 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Huerta at 4:45pm. Three members are present, one member is attending by zoom and one member (Thomas E. Kuhn) is absent

APPROVAL OF MINUTES

K. Cantrell made a motion to approve the minutes of March 22, 2022

R. Wojdyla seconded the motion.

Discussion: None

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	D. Kaminsky	Yes
	E. Huerta	Yes (zoom)

Motion passes 4 approve.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina – Boats are coming in every day. Everything of course is weather dependent. The current permitted slip numbers are as follows:

April 05, 2021	336 permitted slips	
April 12, 2022	350 permitted slips	we are up 14 slips.

Lost Marsh Golf Course – The golf course opened yesterday. This time of year, everything is weather dependent. We are fielding lots of inquiries about outings. The staff is also getting used to the new Point of Sale technology.

Wolf Lake, Forsythe Park and all other Park Entities – winter clean up continues. The staff will be fertilizing and applying weed killer to Lost Marsh Estates properties.

CHAIRMAN'S REPORT

The Executive Session of the Hammond Port Authority of April 12, 2022 began at 4:00p.m., Chairman Huerta (zoom), Vice Chairman Kaminsky, Secretary/Treasurer Cantrell, and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns.
2. Pending Real Estate.

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

M. Kruszynski reported:

Indianapolis Blvd. Screen Wall – no update. We should have information at the end of this month or beginning of May.

Obelisk Plaza Update – We are waiting for the City Planner Brian Poland

Parking Lot D – 2 of the 6 light fixtures have already been installed. The ground has been too wet to continue but we should be back on track next week.

Amoco Park Playground – We are still planning on a June start date.

Fire Station #2 – 90% of the design have been completed. The city Engineer asked them to finish so the project can go out to bid. The Board of Public Works review of the demolition of the Environmental Center should be May 5th.

Date Center Bulkhead Assessment Proposal by Baird & Associates Update/Discussion – M. Kruszynski and J. Pustek have reached out to 4 consultants and are waiting for responses. We hope to have something by the next meeting.

Wolf Lake ADA Kayak & Canoe Launch Dock Update- There is a delay as we are waiting for review and approval from HUD. The notice and public review has been pushed back to the beginning of June.

Rip Rap Port Staff Repairs, Shoreline and Soil Boring updates – AES staked the drilling locations but we need to get them scheduled to complete their work. Our staff filled in the holes using river rock and gravel.

K. Smith has been working with Amtrak regarding an easement on the North Driveway for access to Lake Avenue.

OLD BUSINESS

None.

NEW BUSINESS

K. Cantrell made a motion to approve Resolution 22-03, Entering and Ratifying Recreational Lease Agreement with Commonwealth Edison of Illinois.

D. Kaminsky seconded the motion.

Discussion: None

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes (zoom)

Motion passes, 4 approved.

D. Kaminsky made a motion to approve the Recommendation to Re-Establish the Petty Cash Fund, wolf Lake Guard House Point of Sale Fund for the Kayak, Canoe, etc. rentals.

R. Wojdyla seconded the motion.

Discussion: None

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes (zoom)

Motion passes, 4 approved.

K. Cantrell made a motion to approve the Contract with Laff Productions for Sinatra Forever.

D. Kaminsky seconded the motion.

Discussion: R. Wojdyla added the contract amount \$18,000 covers the Musicians, Air and Ground Travel, food and lodging. We are paying ½ of the claim at this time.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes (zoom)

Motion passes, 4 approved.

D. Kaminsky made a motion to approve the Professional Services Agreement with Judy Lowery.
K. Cantrell seconded the motion.

Discussion: D. Kaminsky added the submitted paperwork covers all the items she is responsible for and the dates of service. She also included a copy of her insurance with Workman's Comp coverage.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes (zoom)

Motion passes, 4 approved.

R. Wojdyla made a motion to approve the Part Time/Seasonal Employees Pay Adjustment which will begin Good Friday, 2022 and carried year to year.

D. Kaminsky seconded the motion.

Discussion: R. Wojdyla added this is special circumstances for the Part Time employees working Holidays.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes (zoom)

Motion passes, 4 approved.

D. Kaminsky made a motion to approve the transfer of funds as follows:

\$100,000	from fund 628	to fund 627 - 03S R&M Account
\$200,000	from fund 628	to fund 627 - Construction
\$300,000	from fund 628	to fund 631 – Wolf Lake

K. Cantrell seconded the motion.

Discussion: None

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes (zoom)

Motion passes, 4 approved.

K. Cantrell made a motion for travel approval for the Port Authority Director to attend the Indiana Greenway Trails Annual Awards.

D. Kaminsky seconded the motion.

Discussion: S. Sersic added this approval is a requirement from State Board of Accounts.

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes (zoom)

Motion passes, 4 approved.

PURCHASE ORDERS

R. Wojdyla made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627 – Construction
- 628 – Embarkation
- 630 – Lost Marsh Golf Course
- 631 – Wolf Lake
- 708 – Payroll
- Electronic Transfers

D. Kaminsky seconded the motion.

Discussion: None

Roll Call: K. Cantrell Yes
R. Wojdyla Yes
D. Kaminsky Yes
E. Huerta Yes (zoom)

Motion passes 4-0.

PUBLIC COMMENT

None.

NEXT MEETING

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, April 26, 2022. The meeting will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and The Regular meeting will begin at 4:30p.m.

The April 12, 2022 Board of Directors meeting adjourned by unanimous vote at 5:01 pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of April 12, 2022 began at 4:00p.m., Chairman Huerta (zoom), Vice Chairman Kaminsky, Secretary/Treasurer Cantrell, and Member Wojdyla were present. The subject matter considered were matters for

1. Contractual Concerns
2. Pending Real Estate

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice