

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
April 13, 2021**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Eva Huerta	Chairman (Zoom)
Thomas E. Kuhn	Secretary/Treasurer (Zoom)
Kristen Cantrell	Member (Zoom)
Rosemary Wojdyla	Member (Zoom)
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Susan Tabers	Marina Coordinator
Kevin Smith	Smith Sersic

OTHERS PRESENT

None

CALL TO ORDER AND ROLL CALL

The April 13, 2021 meeting of the Hammond Port Authority Board of Directors was called to order at 4:30pm. Four members are present. D. Kaminsky is absent.

APPROVAL OF MINUTES

K. Cantrell made a motion to approve the minutes of March 23, 2021.

R. Wojdyla seconded the motion.

Discussion: E. Huerta and T. Kuhn both mentioned they were not at the meeting of March 23, 2021 and would have to abstain.

K. Cantrell made a motion to table the minutes until the next board meeting when there will be a quorum.

R. Wojdyla seconded the motion.

Roll Call	K. Cantrell	Yes
	T. Kuhn	Yes
	R. Wojdyla	Yes
	E. Huerta	Yes

Motion approved 4-0.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina – Slip holders and boats are returning to the marina.

The Lake Michigan levels are 1’ lower than last year but still 2’ above average. The drop in level is easier on the marina equipment, the dock chains, the docks and on the staff.

Lost Marsh Golf Course – The season is in full swing. It’s great to see golfers out.

Wolf Lake – The staff did their first mowing today. There are also a few special projects on board. We are repairing a large planter on Haman Court after the urging of the residents in the area. Staff will be planting trees in the Water Gardens to replace those we lost with the Emerald Ash Borer problem. This will add to the esthetic.

M. Kruszynski thanked S. Tabers for her efforts in booking the Clipper Room. Word has it that there are not many weekends left in the summer. He also thanked the board for their help and guidance during the pandemic.

Finally, M. Kruszynski wished T. Kuhn a Happy Birthday. T. Kuhn mentioned he turned 60 this year.

R. Wojdyla added that she asked the 1st District Councilman Mark Kalwinski to mention the amenities at the Clipper Room and the Emerald Green Restaurant in his column in The Write Stuff.

CHAIRMANS REPORT

The Executive Session of the Hammond Port Authority of April 13, 2021 began at 4:00p.m., Chairman Huerta, Secretary/Treasurer Kuhn, Member Cantrell and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

T. Kuhn reported:

Fire Station #2 update: We are evaluating the design and the cost of the furnishings.

Obelisk Plaza Update: This will be addressed later in the meeting.

Amoco Park Update: We are still reviewing and negotiating the cost of the project.

Parking Lot D – Grass Lot Update: We will address the lighting later in the meeting with Resolution 21-02

Gold Star Monument Update: We are 95% done and Leon is still in the process of getting his trades people together and raising money.

Marina Guardhouse – The project has started.

New York Avenue, College Blvd sign and landscaping – Poly-John’s lawyer has approved the sign design. Grissoli has broken up the concrete and the Calumet College volunteers did a great job cleaning up the site.

Expansion of Paired Homes North Towards CCSJ – No update.

V-Dock - The Army Corp of Engineers has issued the permit for the installation of the Piles for the V-dock project.

Hammond Marina Revetment Project - Everyone is in agreement with the punch list for the Marina Revetment Project.

OLD BUSINESS

None.

NEW BUSINESS

Recommendation – Proceed and Enter Into an Agreement through Hammond Park Department Utilizing the Sourcewell Purchase with Musco Sports Lighting

K. Cantrell made a motion to approve the Recommendation with Musco Sports Lighting for Master Project #199030 for \$298,000.00

T. Kuhn seconded the motion.

Discussion: None.

Roll Call	K. Cantrell	Yes
	T. Kuhn	Yes
	R. Wojdyla	Yes
	E. Huerta	Yes

Motion approved 4-0.

Recommendation to Award, Provide the Notice to Proceed and Enter Into a Contract with Great Lakes Landscape Mgmt.

R. Wojdyla made a motion to approve the Recommendation to Award Great Lakes Landscape Mgmt. at the State Line Plaza/Obelisk area.

K. Cantrell seconded the motion.

Discussion: R. Wojdyla added this is for a total of \$84,805.00

Roll Call	K. Cantrell	Yes
	T. Kuhn	Yes
	R. Wojdyla	Yes
	E. Huerta	Yes

Motion approved 4-0.

Recommendation – Approval of the Purchase Agreement with Legacy Sign Group

K. Cantrell made a motion to approve the Wayfinding Vinyl Repair Group.

R. Wojdyla seconded the motion.

Discussion: K. Cantrell added this is for \$11,025.00.

Roll Call	K. Cantrell	Yes
	T. Kuhn	Yes
	R. Wojdyla	Yes
	E. Huerta	Yes

Motion approved 4-0.

Recommendation - to Award, provide the Notice to Proceed and Enter into a Contract with C. Lee Construction Services, Inc.

T. Kuhn made a motion to approve the Recommendation to award C. Lee Construction Services, Inc for the Wolf Lake Parking Expansion Project.

K. Cantrell seconded the motion.

Discussion: None.

Roll Call	K. Cantrell	Yes
	T. Kuhn	Yes
	R. Wojdyla	Yes
	E. Huerta	Yes

Motion approved 4-0.

RESOLUTION 21-02

T. Kuhn made a motion to approve Resolution 21-02 – Authorizing Entering into an Intergovernmental Agreement with the City of Hammond Department of Parks and Recreation Board of Commissioners Regarding Payment of Invoices for Design, Consulting, Purchase, and Installation of Lighting at Wolf Lake Parking Lot D.

R. Wojdyla seconded the motion.

Discussion: None

Roll Call	K. Cantrell	Yes
	T. Kuhn	Yes
	R. Wojdyla	Yes
	E. Huerta	Yes

Motion approved 4-0.

PURCHASE ORDERS

R. Wojdyla made a motion to approve the Purchase Orders as presented.

Fund 626	Marina Operations
Fund 627	Construction
Fund 628	Embarkation
Fund 630	Lost Marsh Golf Course
Fund 631	Wolf Lake
Fund 708	Payroll

Electronic Transfers.

K. Cantrell seconded the motion.

Discussion:

Roll Call:	K. Cantrell	Yes
	T. Kuhn	Yes
	R. Wojdyla	Yes
	E. Huerta	Yes

Motion passes 4-0.

PUBLIC COMMENT

None.

NEXT MEETING

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, April 27, 2021. The meeting can be attended in person at 701 Casino Center Drive, Hammond, IN 46320 or by Zoom. The Executive Session will begin at 4:00pm, the Construction Meeting will begin at 4:15pm and The Regular meeting will begin at 4:30p.m.

T. Kuhn made a motion to adjourn the meeting.

R. Wojdyla seconded the motion.

Motion was approved with a unanimous vote.

The April 13, 2021 Board Of Directors meeting adjourned at 4:47pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of April 13, 2021 began at 4:00p.m. Chairman Huerta, Secretary/Treasurer Kuhn, Member Cantrell and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.