

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
November 23, 2021**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Diane Kaminsky	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer (Zoom)
Rosemary Wojdyla	Member
Kristin Cantrell	Member
Milan A. Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Susan Tabers	Marina Coordinator
Kevin Smith	Smith Sersic

OTHERS PRESENT

None

CALL TO ORDER AND ROLL CALL

The November 23, 2021 meeting of the Hammond Port Authority Board of Directors was called to order at by Vice Chairman Kaminsky at 4:30pm. Three members are present, one member is attending by zoom and one member is absent.

APPROVAL OF MINUTES

R. Wojdyla made a motion to amend the minutes of November 9, 2021.

K. Cantrell seconded the motion.

Discussion: The May 15, 2022 deadline referred to Amoco Park and Musco Lighting projects only applies to the Musco lighting project. The May 15, 2022 deadline does not apply to Amoco Park

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes (zoom)
	D. Kaminsky	Yes

Motion passes with four in favor.

R. Wojdyla made a motion to approve the amended minutes of November 9, 2021.

K. Cantrell seconded the motion.

Discussion: None.

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes (zoom)
	D. Kaminsky	Yes

Motion passes with four in favor.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina – Boaters are still signing up for Trailerable and in-water storage. We should have the final numbers of winter storage at the next meeting.

Winterizing continues at all out locations.

Lost Marsh Golf Course – The course closed November 17th. Financials will be available in early December.

CHAIRMANS REPORT

The Executive Session of the Hammond Port Authority of November 23, 2021 began at 4:00p.m., Vice Chairman Kaminsky, Secretary/Treasurer Kuhn (Zoom), Member Cantrell and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

M. Kruszynski reported:

Indianapolis Blvd. Screen Wall – City Engineer D. Button sent information regarding Railroad Contacts. We are looking to initiate a meeting with the Stake Holder group and also access to Norfolk and Southern.

Obelisk Plaza Update – The project is on hold until spring.

Parking Lot D – K. Smith and S. Sersic are working on the paperwork for the quote process.

Amoco Park Playground – We have a meeting with NuToys next week. We will only be responsible for the installation and surface. We estimate of our portion of the project will be between \$40,000 -\$50,000. K. Smith and S. Sersic are working on the quotes for the installation.

V-dock update –.Completed.

Main Dock Boater Bathroom – No updates.

Fire Station #2 – The results from the soil borings are due next week. The RFP is out and Redevelopment is awaiting responses. There is also partial funding available through ARP.

Wolf Lake Kayak & Canoe ADA Launch Update – K. Smith is pursuing the paperwork for quotes and gathering additional information.

Powderhorn Lake – D. Button is reporting any developments from the Illinois side. There is nothing going on at the present time but we will look at it again in January.

OLD BUSINESS

None.

NEW BUSINESS

K. Cantrell made a motion to approve Resolution 21-10 Respecting the 2022 Assumption of 3% Mandatory Contributions for Participating Employees Who Are Members of PERF

R. Wojdyla seconded the motion.

Discussion: None

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes (zoom)
	D. Kaminsky	Yes

Motion passes with four in favor.

K. Cantrell made a motion to approve the Recommendation (in substantial conformity) of the Fiber and Conduit License Agreement with Vivacity Networks, LLC, a Delaware LLC with an address in Alexandria, Virginia as presented.

R. Wojdyla seconded the motion.

Discussion: None.

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes
	D. Kaminsky	Yes

Motion passes with four in favor.

R. Wojdyla made a motion to approve the Professional Service Contract with John J. Schaefer, CPA. Compensation shall be at the rate of \$150.00 per hour not to exceed \$12,500.00. This is a \$10.00 per hour increase from the 2021 Consulting Contract.

K. Cantrell seconded the motion.

Discussion: None

Roll Call	K. Cantrell	Yes
	R. Wojdyla	Yes
	T. Kuhn	Yes
	D. Kaminsky	Yes

Motion passes with four in favor.

K. Cantrell made a motion to approve the Recommendation for Travel Approval for the Hammond Port Authority Director to the International Marina and Boatyard Conference and the PGA Show, both in Florida.

R. Wojdyla seconded the motion.

Discussion: M. Kruszynski added there was a 3rd destination – the Chicago Boat Show. We were just informed the Boat Show was cancelled. There is not enough inventory for the show.

Roll Call	K. Cantrell	Yes
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R. Wojdyla Yes
T. Kuhn Yes
D. Kaminsky Yes

Motion passes with four in favor.

K. Cantrell made a motion to approve Resolution 21-11, Respecting the Adoption of the City of Hammond's new Employee and Promotion Proof of Covid-19 Vaccination Policy.

R. Wojdyla seconded the motion.

Discussion: K. Smith explained this is for New Hires - Seasonal, Part-time and Full Time. All new hires must show proof of Vaccination in order to be considered for employment with the City of Hammond. This is so we will be consistent with the City of Hammond.

Roll Call K. Cantrell Yes
R. Wojdyla Yes
T. Kuhn Yes
D. Kaminsky Yes

Motion passes with four in favor.

PURCHASE ORDERS

R. Wojdyla made a motion to approve the Purchase Orders as follows:

626 – Marina Operations
627 – Construction
628 – Embarkation
629 – Lakefront
630 – Lost Marsh Golf Course
631 – Wolf Lake
708 – Payroll
Electronic Transfers

K. Cantrell seconded the motion.

Roll Call K. Cantrell Yes
R. Wojdyla Yes
T. Kuhn Yes
D. Kaminsky Yes

Motion passes with four in favor.

PUBLIC COMMENT

T. Kuhn wished everyone a Happy Thanksgiving.

NEXT MEETING

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, December 14, 2021. The meeting will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00pm, the Construction Meeting will begin at 4:30pm and The Regular meeting will begin at 4:45.m.

There will also be a Budget Workshop on Thursday, December 9th at 4:00pm at Lost Marsh Golf Course.

The November 23, 2021 Board Of Directors meeting adjourned at 4:48 pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of November 9, 2021 began at 4:00p.m., Chairman Huerta, Vice Chairman Kaminsky, Secretary/Treasurer Kuhn, Member Cantrell and Member Wojdyla were present. The subject matter considered were matters for the discussion of strategy with respect to the initiation of litigation or litigation that is pending, purchase of lease of real property by the governing body, and to discuss a job performance evaluation of individual employees pursuant to IC 5-14-1.5-6.1(b)(2)(B), (D),(9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.