

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
December 12, 2023**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Kristin Cantrell	Chairman
Diane Kaminsky	Vice Chairman
Eva Huerta	Member
Milan Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Ashley Gordish	HPA Bookkeeper
Steve Sersic	Smith Sersic

OTHERS PRESENT

None.

CALL TO ORDER AND ROLL CALL

The December 12, 2023 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. Three members are present and two members are absent.

APPROVAL OF MINUTES

E. Huerta made a motion to approve the minutes of November 28, 2023 as presented. D. Kaminsky seconded the motion.

Discussion: None.

<u>Roll Call:</u>	E. Huerta	Yes
	D. Kaminsky	Yes
	K. Cantrell	Yes

Motion passes, 3 approve.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina- The bubblers are tested, in place, and operational. On January 7, 2024, St. Mary's Byzantine will have the blessing of the waters at the Marina. We will be participating in the Chicago Boat Show on January 10-14, 2024.

Lost Marsh- The course is ready for the winter. Staff will begin doing some inside work and maintenance at the start of the New Year.

Wolf Lake- Wolf Lake staff has finished their winter preparations. They continue to clean up the garbage every other day, focusing along Indianapolis Boulevard.

Milan would like to wish everyone a Merry Christmas and a Happy New Year!

CHAIRMAN'S REPORT

The Executive Session of the Hammond Port Authority of December 12, 2023 began at 3:45p.m., Chairman Cantrell, Vice Chairman Kaminsky, and Member Huerta are present. Three members are present and in person and two members are absent. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

M. Kruszynski reported on the following:

Clark Athletic Fields Development Infrastructure- The project continues to progress.

Fire Station #2- The project continues to progress.

Marina Administrative Offices, Clipper room, and Boater Facilities Building New Roof- Smith Sersic is going to be helping us with the documents needed to go out to bid in early 2024.

Fuel Dock New Tanks and Future Fuel Purchase- Because the tanks will not be completed before the end of 2024, we are planning on getting a letter sent in in order to be able to extend our insurance. Smith Sersic will be reviewing and reporting on the state guidelines for fuel purchase in early 2024.

Addition Items

- Floating Boater Bathrooms- The plumbing seems to be working well, so there are just some cosmetic repairs that need to be made. We are hoping that these bathrooms will last another 1-2 years.
- Padel vs. Pickle ball- The board reviewed a handout that discusses the differences between padel and pickle ball

OLD BUSINESS

None.

NEW BUSINESS

D. Kaminsky made a motion to approve resolution 23-06 respecting payments of certain debts incurred by the Hammond Port Authority in a timely manner amendment. E. Huerta seconded the motion.

Discussion: None.

Roll Call: E. Huerta Yes
D. Kaminsky Yes
K. Cantrell Yes

Motion passes, 3 approve.

E. Huerta made a motion to approve HPA employee vacation & compensatory time extension. D. Kaminsky seconded the motion.

Discussion: E. Huerta added that the full-time employees will be given the 1st quarter of 2024 to complete their respective vacation and compensatory time.

Roll Call: E. Huerta Yes
D. Kaminsky Yes
K. Cantrell Yes

Motion passes, 3 approve.

D. Kaminsky made a motion to approve the transfer of funds of \$50,000 from Fund 628 to Fund 627 03S Repair & Maintenance Savings, \$200,000 from Fund 628 to Fund 630 Lost Marsh Golf Course, and \$200,000 from Fund 628 to Fund 631 Wolf Lake. Huerta seconded the motion.

Discussion: None.

Roll Call: E. Huerta Yes
D. Kaminsky Yes
K. Cantrell Yes

Motion passes, 3 approve.

E. Huerta made a motion to approve the 2024 budget, salary schedule, organizational chart, and long-term obligations. D. Kaminsky seconded the motion.

Discussion: D. Kaminsky added that Fund 631 Wolf Lake is changing names to Fund 631 Parks.

Roll Call: E. Huerta Yes
D. Kaminsky Yes
K. Cantrell Yes

Motion passes, 3 approve.

D. Kaminsky made a motion to approve the Hammond Yacht Club use permit agreement- three month extension. E. Huerta seconded the motion.

Discussion: None.

Roll Call: E. Huerta Yes
D. Kaminsky Yes
K. Cantrell Yes

Motion passes, 3 approve.

PURCHASE ORDERS

E. Huerta made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627 – Construction
- 628 – Embarkation
- 630 – Lost Marsh Golf Course
- 631 – Wolf Lake
- 708 – Payroll
- All Electronic Transfers and Bank of New York Mellon

D. Kaminsky seconded the motion.

Discussion: None.

<u>Roll Call:</u>	E. Huerta	Yes
	D. Kaminsky	Yes
	K. Cantrell	Yes

Motion passes, 3 approve.

PUBLIC COMMENT

The Board would like to thank the staff for all the hard work this year and on the 2024 budget. They would also like to wish everyone happy holidays!

NEXT MEETING

The Annual Board of Finance Meeting is scheduled for Tuesday, January 23, 2024, beginning at 4:00p.m. The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, January 23, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:15p.m, the Construction Meeting will begin at 4:30p.m. And the Regular meeting will begin at 4:45p.m.

The December 12, 2023 Board of Directors meeting adjourned by unanimous vote at 4:40pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of December 12, 2023 began at 3:45p.m., Chairman Cantrell, Vice Chairman Kaminsky, and Member Huerta are present. Three members are present and in person and two members are absent. The subject matter considered were matters for the discussion of strategy with respect to:

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