

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
February 20, 2024**

REGULAR MEETING MINUTES

MEMBERS PRESENT

Kristin Cantrell	Chairman
Rosemary Wojdyla	Vice Chairman
Thomas E. Kuhn (Zoom)	Secretary/Treasurer
Eva Huerta	Member
Diane Kaminsky (Zoom)	Member
Milan Kruszynski	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic

OTHERS PRESENT

Chief Jeff Smith	Hammond Fire Department
------------------	-------------------------

CALL TO ORDER AND ROLL CALL

The February 20, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. All five members are present, three are present and in person and two are present via Zoom.

APPROVAL OF MINUTES

E. Huerta made a motion to approve the minutes of February 6, 2024 as presented. R. Wojdyla seconded the motion.

Discussion: None.

<u>Roll Call:</u>	E. Huerta	Yes
	R. Wojdyla	Yes
	D. Kaminsky	Yes
	T. Kuhn	Yes
	K. Cantrell	Yes

Motion passes, 5 approve.

DIRECTORS REPORT

M. Kruszynski reported on the following:

Marina- With the nice weather, maintenance staff has been able to catch up with dock repairs.

Lost Marsh- Maintenance has been working on painting the clubhouse as well as painting and resealing the water wall. Staff has also been doing equipment repairs so they are ready to work on the course when the time comes.

Wolf Lake- Winter cleanup and garbage continues, and some tree cutting is being done in Forsythe Park. Wolf Lake staff thanks Lost Marsh for helping out with their equipment repairs!

The Data Center flag cable has been repaired, and the United States flag is flying. Once the wind shifts, the Indiana State flag will go up.

Starting at the next meeting on March 5, 2024, Niko will be at the board meetings to give the Director's Report until further notice.

CHAIRMAN'S REPORT

The Executive Session of the Hammond Port Authority of February 20, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn (Zoom), Member Kaminsky (Zoom), and Member Huerta are present. All five members are present, three are in person and two are present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

CONSTRUCTION PROJECTS UPDATE

T. Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Progress is being made, especially with the nice weather.

Fire Station #2- Progress is being made, especially with the nice weather. Demolition for the old location of Fire Station #2 is expected to happen in the first quarter of 2025.

Additional Items

- Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- The board is anticipating approval to go out for public quote soon.

- Fuel Dock UST Update- While researching, Jamie found an IDEM program that will give a 50% reimbursement for underground storage tank replacements. We are looking more into this.
- N-Dock Update- The board is anticipating going out for public bid soon.
- McDermott Way at Casino Center Drive- We are planning on getting quotes from Milestone for the repairs. Nies Engineering is going to give a recommendation to fix the drainage issues.

After giving the construction committee report, T. Kuhn left the meeting at 4:35pm.

OLD BUSINESS

None.

NEW BUSINESS

E. Huerta made a motion to approve Resolution No. 24-02. R. Wojdyla seconded the motion.

Discussion: E. Huerta added that Resolution No. 24-02 is for an intergovernmental agreement between the Hammond Port Authority and the City of Hammond Redevelopment Commission regarding demolition of the Clark High School football stands and structures and demolition costs of Fire Station No.2.

Roll Call:

E. Huerta	Yes
R. Wojdyla	Yes
D. Kaminsky	Yes
K. Cantrell	Yes

Motion passes, 4 approve.

E. Huerta made a motion to approve the Hammond Arts and Performance Academy Pavilion and Wolf Lake Memorial Park Use Agreement. R. Wojdyla seconded the motion.

Discussion: E. Huerta mentioned that it is recommended that the Board approve the Facility Use Agreement with the Hammond Arts and Performance Academy for the Pavilion at Wolf Lake and Wolf Lake Memorial Park as presented in the packet.

Roll Call:

E. Huerta	Yes
R. Wojdyla	Yes
D. Kaminsky	Yes
K. Cantrell	Yes

Motion passes, 4 approve.

R. Wojdyla made a motion to approve the Northwest Indiana Symphony Society summer 2024 performance agreement. E. Huerta seconded the motion.

Discussion: R. Wojdyla mentioned that the Northwest Indiana Symphony Orchestra Summer 2024 Performance agreement is for \$12,000.00. The concert date is set for Friday, August 2, 2024 at 7:30pm.

Roll Call:

E. Huerta	Yes
R. Wojdyla	Yes
D. Kaminsky	Yes
K. Cantrell	Yes

Motion passes, 4 approve.

PURCHASE ORDERS

E. Huerta made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 628 – Embarkation
- 630 – Lost Marsh Golf Course
- 631 – Parks
- 708 – Payroll
- Electronic Transfers

D. Kaminsky seconded the motion.

Discussion: None.

Roll Call:

E. Huerta	Yes
R. Wojdyla	Yes
D. Kaminsky	Yes
K. Cantrell	Yes

Motion passes, 4 approve.

PUBLIC COMMENT

E. Huerta noted that she will be absent for the next board meeting on March 5, 2024.

NEXT MEETING

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, March 5, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. And the Regular meeting will begin at 4:30p.m.

The February 20, 2024 Board of Directors meeting adjourned by unanimous vote at 4:40pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of February 20, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn (Zoom), Member Kaminsky (Zoom), and Member Huerta are present. All five members are present,

three are in person and two are present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.