

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
APRIL 2, 2024
hammondportauthority.com**

Members Present and In Person

Kristin Cantrell	Chairman
Rosemary Wojdyla	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer

Members Present Via Zoom

Diane Kaminsky	Member
Eva Huerta	Member

Members Absent

None.

Hammond Port Authority Personnel Present

Niko Sullivan	Interim Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic
Kevin Smith	Attorney- Smith Sersic

Others Present

Milan Kruszynski	Hammond Sanitary District
Chief Jeff Smith	Hammond Fire Department

Call to Order and Roll Call

The April 2, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:33pm. All five members are present, 3 are in person and 2 are on Zoom. Chairman Cantrell, Vice Chairman Wojdyla, and Secretary/Treasurer Kuhn are present and in person. Member Kaminsky and Member Huerta are present via Zoom.

Chairman Cantrell called for the approval of minutes.

R. Wojdyla made a motion to approve the minutes of March 19, 2024 as presented. E. Huerta seconded the motion.

Discussion: None.

Yes: R. Wojdyla, E. Huerta, D. Kaminsky, K. Cantrell

Abstain: T. Kuhn

No: None.

Motion passes, 4 approve and 1 abstain.

Chairman Cantrell called for the Director’s Report.

Interim Port Authority Director N. Sullivan reported on the following:

As of April 1st, the boaters at the marina have started to occupy slips. We are going to start turning on water to the slips next week. The Mayor’s Fishing Derby is on April 20th from 7am-4pm. Korellis Roofing is waiting for better weather to start the marina roofing project, and they are expecting to start at the end of April. Staff met with the Data Center, and we are working with them to install an access control gate along with security cameras between properties. Last year on April 11th, the marina had 336 boaters. Today, the marina has 325 boaters with 37 new boaters and 24 on I Dock. Lost Marsh Golf Course officially opened yesterday, April 1st. There weren’t too many golfers due to the weather, but there were several membership renewals. We have over 100 golfers booked for this upcoming Saturday alone. We are continuing to book outings. The pro shop is fully stocked and is looking good! At Wolf Lake, Wolf Lake Memorial Park, Forsythe & Amoco Parks, Pavilion, Splash Pad, Conservatory, and Trails we are continuing our spring cleaning efforts on all properties. Paired homes irrigation will be up and running sometime next week. The launch ramp is open, and the ADA ramp has been repaired. The restrooms are now open at Forsythe Park, and at Amoco Park we are working to level out the areas where the old equipment was. The Splash Pad equipment is being tested, and everything seems to be operational. Finally, we will be starting a landscape revamp by the large sign at Wolf Lake and the 2 roundabouts.

Chairman Cantrell presented the Chairman’s Report.

The Executive Session of the Hammond Port Authority of April 2, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, and Secretary/Treasurer Kuhn are present and in person. Member Kaminsky, and Member Huerta are present via Zoom. All five members are present, 3 are in person and 2 are on Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Cantrell called for the Construction Projects Update.

Secretary/Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- We are expecting to be getting an updated schedule, and there should be access starting in May.

Fire Station #2- The project continues to progress and is on schedule.

Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- There is some discussion about adding some additional areas onto the project. Koreillis Roofing is expecting to begin work in late April due to the weather.

Fuel Dock Underground Storage Tank Update- Enviroforensics will be getting the bid specs prepared. We are planning on keeping the tanks for another boating season since they are not leaking and we should be changing the insurance policies. We need to check on the lead time for the tanks so we can schedule the bidding properly.

McDermott Way at Casino Center Drive Update- M. Kruszynski is working with Milestone on the city rates for paving. As soon as the plants open, we are hoping to get this scheduled.

Data Center and Marina Gate Access- Data Center is proposing to add a gate at the end of the property with all of our logistics and access control at their cost.

Chairman Cantrell called for Old Business.

There was no old business to discuss.

Chairman Cantrell called for New Business.

T. Kuhn made a motion to approve the Stantec Consulting Services, Inc. Service Agreements for the 2024 Calendar Year. D. Kaminsky and R. Wojdyla seconded the motion.

Discussion: None.

Yes: R. Wojdyla, T. Kuhn, E. Huerta, D. Kaminsky, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the approval of Purchase Orders.

R. Wojdyla made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 628 – Embarkation
- 630 – Lost Marsh Golf Course
- 631 – Parks
- 708 – Payroll
- Electronic Transfers

T. Kuhn seconded the motion.

Discussion: None.

Yes: R. Wojdyla, T. Kuhn, E. Huerta, D. Kaminsky, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for Public Comment.

There was no public comment.

Chairman Cantrell announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, April 16, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Cantrell called for a motion to adjourn the meeting.

T. Kuhn made a motion to adjourn the meeting. R. Wojdyla and D. Kaminsky seconded the motion.

Discussion: None.

Yes: R. Wojdyla, T. Kuhn, E. Huerta, D. Kaminsky, K. Cantrell

No: None.

Motion passes, 5 approve.

The April 2, 2024 Board of Directors meeting adjourned at 4:40pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of April 2, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, and Secretary/Treasurer Kuhn are present and in person. Member Kaminsky, and Member Huerta are present via Zoom. All five members are present, 3 are in person and 2 are on Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

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