

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
MAY 8, 2024
hammondportauthority.com**

Members Present and In Person

Kristin Cantrell	Chairman
Rosemary Wojdyla	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer
Diane Kaminsky	Member
Eva Huerta	Member

Members Present Via Zoom

None.

Members Absent

None.

Hammond Port Authority Personnel Present

Niko Sullivan	Interim Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic

Hammond Port Authority Personnel Present Via Zoom

Kevin Smith	Attorney- Smith Sersic
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Others Present

Chief Jeff Smith	Hammond Fire Department
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Others Present Via Zoom

None.

Call to Order and Roll Call

The May 8, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. All five members are present and in person. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person.

Chairman Cantrell called for the approval of minutes.

R. Wojdyla made a motion to approve the minutes of April 16, 2024 as presented. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the Director's Report.

Interim Port Authority Director N. Sullivan reported on the following:

Launch weekend went well! All of the boats that stored with us over the winter on jack stands with blocking made it into the water. The water has been turned on throughout the marina. The Mayor's Fishing Derby produced a state record yellow perch, beating the previous record by 4 ounces! The DNR came out to record the weight, and it has been updated on the states website. Boaters continue to pay for and rent slips daily. As of last year on May 9, 2023, we had 383 boaters with 48 new boaters. As of today, we have 372 boaters with 48 new boaters. At Wolf Lake, Wolf Lake Memorial Park, Forsythe & Amoco Parks, Pavilion, Splash Pad, Conservatory, Trails and Indianapolis Boulevard Mike and his crew redid the landscape area by the ball fields, it looks great and will be much easier to maintain. All areas have been sprayed and fertilized. Splash Pad equipment has been tested and is functional. The roundabout and electric sign landscape revamp project has been completed. Planters on Indianapolis Boulevard will have plants installed within the next 3 weeks. Lost Marsh Golf Course is in full swing. The course is in great shape, we've had several positive reviews! We are continuing to book outings throughout the season.

Chairman Cantrell presented the Chairman's Report.

The Executive Session of the Hammond Port Authority of May 8, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Cantrell called for the Construction Projects Update.

Secretary/Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Upon a modification to the schedule, the project is now expected to be completed by late June.

Fire Station #2- This project is continuing to make progress and is expected to be completed in September. The bonds close tomorrow.

Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- Korellis will begin work the middle of next week. The project should take 2 weeks to finish. The first week will be focused on the smaller buildings, and the second week will be focused on the main office building.

Fuel Dock Underground Storage Tank Update- There has been no change in the course of action. We expect to replace the tanks at the end of the year.

N-Dock- Dean Button, Kevin Smith, and Tom Kuhn are going to work together and figure out a bidding plan.

McDermott Way at Casino Center Drive Update- The marina will be entering into an agreement with Milestone per the contractual prices with the City of Hammond.

Data Center and Marina Gate Access- The Data Center has ordered the materials, and they are waiting for them to come in to start the project.

Chairman Cantrell called for Old Business.

There was no old business to discuss.

Chairman Cantrell called for New Business.

D. Kaminsky made a motion to approve Bill Porter's Orchestra 2024 Musical Services Contract for July 3, 2024 for \$3,950.00. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

E. Huerta made a motion to approve the Fine Rates Harbor Rule Violation for the Hammond Marina. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

E. Huerta made a motion to approve the recommendation to approve the two proposals for professional services with W. F. Baird & Associates Ltd. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the approval of Purchase Orders.

R. Wojdyla made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627 – Construction
- 628 – Embarkation
- 630 – Lost Marsh Golf Course
- 631 – Parks
- 708 – Payroll
- Electronic Transfers

D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for Public Comment.

None.

Chairman Cantrell announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, May 21, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Cantrell called for a motion to adjourn the meeting.

T. Kuhn and R. Wojdyla made a motion to adjourn the meeting. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The May 8, 2024 Board of Directors meeting adjourned at 4:37pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of May 8, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

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Board Minutes Prepared By: Ashley Gordish