

**HAMMOND PORT AUTHORITY  
BOARD OF DIRECTORS  
MINUTES OF REGULAR MEETING  
MAY 21, 2024  
hammondportauthority.com**

**Members Present and In Person**

Kristin Cantrell	Chairman
Rosemary Wojdyla	Vice Chairman
Diane Kaminsky	Member
Eva Huerta	Member

**Members Present Via Zoom**

None.

**Members Absent**

Thomas E. Kuhn	Secretary/Treasurer
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**Hammond Port Authority Personnel Present**

Niko Sullivan	Interim Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Kevin Smith	Attorney- Smith Sersic
Steve Sersic	Attorney- Smith Sersic

**Hammond Port Authority Personnel Present Via Zoom**

None.

**Others Present**

Chief Jeff Smith	Hammond Fire Department
Milan Kruszynski	Hammond Sanitary District
Antonio Alvarez	7800 5 <sup>th</sup> Street, Hammond, IN 46323

**Others Present Via Zoom**

None.

**Call to Order and Roll Call**

The May 21, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. Four members are present and in person, and one member is absent. Chairman Cantrell, Vice Chairman Wojdyla, Member Kaminsky, and Member Huerta are present and in person. Secretary/Treasurer Kuhn is absent.

**Chairman Cantrell called for the approval of minutes.**

R. Wojdyla made a motion to approve the minutes of May 8, 2024 as presented. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Motion passes, 4 approve.

**Chairman Cantrell called for the Director's Report.**

Interim Port Authority Director N. Sullivan reported on the following:

Boats are in the water at the marina. Maintenance continues to work on general dock repairs. The ship store and fuel dock have been increasingly busy. More and more boaters have been coming in and calling to inquire about renting slips. Last year on May 23, 2023, there were 408 boaters with 55 new boaters. As of today, there are 391 boaters with 55 new boaters. At Wolf Lake, Wolf Lake Memorial Park, Forsythe & Amoco Parks, Pavilion, Splash Pad, Conservatory, Trails and Indianapolis Boulevard Leon's Triathlon has started moving things in. The event takes place on Sunday, June 2<sup>nd</sup>. Calumet Avenue will be closed from 7:30am until 11:30am for the triathlon. The Splash Pad will be opening for the season this Friday, May 24<sup>th</sup>. Happapalooza is this Saturday, May 25<sup>th</sup> from 11am-9pm. This event showcases the School City of Hammond's performing arts department which includes singing, dancing, a rock band, and more. Staff is continuing to play catch up on our properties from all of the recent rain. Lost Marsh Golf Course is up in green fees, merchandise, and food & beverage compared to last year at this time. Staff continues to book new outings, and the course is in great shape! All Port Authority properties are preparing for a busy holiday weekend.

**Chairman Cantrell presented the Chairman's Report.**

The Executive Session of the Hammond Port Authority of May 21, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Member Kaminsky, and Member Huerta are present and in person. Secretary/Treasurer Kuhn is absent. Four members are present and in person, and one member is absent. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

**Chairman Cantrell called for the Construction Projects Update.**

M. Kruszynski reported on the following:

Clark Athletic Fields Development Infrastructure- This project continues to progress. 122<sup>nd</sup> was closed off for ties in for the sewer and water lines.

Fire Station #2- This project continues to progress, and there is an anticipated completion of September.

Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- Korellis has worked on the fish cleaning station and the electrical buildings. Next week they will move to work on the main office building.

Fuel Dock Underground Storage Tank Update- There are no new updates to report.

N-Dock- There was a very productive phone call between T. Kuhn, K. Smith, and D. Button that ultimately led to Resolution 24-04 that is on the agenda for this meeting.

McDermott Way at Casino Center Drive Update- The contractor has sent out someone to do locates. C. Moore from Nies contacted Milestone regarding a start date and is still waiting to hear back.

Data Center and Marina Gate Access- Project staff is planning on doing the locating of the gate soon. Port Authority IT is going to be providing the Data Center the information about the control box.

**Chairman Cantrell called for Old Business.**

There was no old business to discuss.

**Chairman Cantrell called for New Business.**

E. Huerta made a motion to approve Resolution 24-04 Special Purchases of Docks. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Motion passes, 4 approve.

D. Kaminsky made a motion to approve Resolution 24-05 Entering into an Intergovernmental Agreement with City of Hammond Board of Public Works and Safety Regarding Payment of Invoices Relating to Renovating and Redesign of Wolf Lake Pavilion. E. Huerta seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Motion passes, 4 approve.

E. Huerta made a motion to approve the recommendation for the Hammond Marina Sailing Program Rate Fee Changes. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Motion passes, 4 approve.

D. Kaminsky made a motion to approve the Transfer of Funds. The transfer request is per budget: \$50,000 from Fund 628 to Fund 629 Lakefront; \$250,000 from Fund 628 to Fund 630 Lost Marsh Golf Course; and \$250,000 from Fund 628 to Fund 631 Parks. E. Huerta seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Motion passes, 4 approve.

E. Huerta made a motion to approve the recommendation for the Wolf Lake Use Agreement for Leon's Triathlon. D. Kaminsky seconded the motion.

Discussion: E. Huerta noted that this event will be on June 2, 2024. D. Kaminsky mentioned that this event has been going on for years at Wolf Lake. R. Wojdyla added that this event is highly anticipated amongst the locals and it has a great reputation throughout the Midwest.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Motion passes, 4 approve.

R. Wojdyla made a motion to approve the recommendation for the Wolf Lake Memorial Park Use Agreement North-Lake Pop Warner Patriots 5K Bubble Run. D. Kaminsky seconded the motion.

Discussion: K. Cantrell asked when this event is. R. Wojdyla answered that the event is going to be held on Sunday, August 18, 2024. She added that this is a wonderful organization with a good reputation. This is a nice event for the kids.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Motion passes, 4 approve.

**Chairman Cantrell called for the approval of Purchase Orders.**

D. Kaminsky made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627 – Construction
- 628 – Embarkation
- 629 – Lakefront
- 630 – Lost Marsh Golf Course
- 631 – Parks
- 708 – Payroll
- Electronic Transfers

R. Wojdyla and E. Huerta seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

**Chairman Cantrell called for Public Comment.**

Antonio Alvarez of Hammond asks who he would need to contact in order to start a business in the parking lot. He asks if he would need to contact the Horseshoe Casino, Redevelopment, or the Port Authority. K. Smith responds that the Board does not take any sort of questions, he will have to ask Port Authority Staff in the main office or make a public record request. The board would like to thank N. Sullivan on her hard work filling in as Interim Port Authority Director.

**Chairman Cantrell announced the Next Meeting.**

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, June 4, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

**Chairman Cantrell called for a motion to adjourn the meeting.**

E. Huerta made a motion to adjourn the meeting. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Motion passes, 4 approve.

The May 21, 2024 Board of Directors meeting adjourned at 4:41pm.

**EXECUTIVE SESSION MEMORANDUM**

The Executive Session of the Hammond Port Authority of May 21, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Member Kaminsky, and Member Huerta are present and in person. Secretary/Treasurer Kuhn is absent. Four members are present and in person, and one member is absent. The subject matter considered were matters for the discussion of strategy with respect to:

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Board Minutes Prepared By: Ashley Gordish