

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
June 4, 2024
hammondportauthority.com**

Members Present and In Person

| | |
|------------------|---------------------|
| Kristin Cantrell | Chairman |
| Rosemary Wojdyla | Vice Chairman |
| Thomas E. Kuhn | Secretary/Treasurer |
| Diane Kaminsky | Member |
| Eva Huerta | Member |

Members Present Via Zoom

None.

Members Absent

None.

Hammond Port Authority Personnel Present

| | |
|----------------|--|
| Jeff Smith | Port Authority Director |
| Julia Pustek | Finance Director |
| Jamie Huck | Marina Director |
| Ashley Gordish | Bookkeeper and Board Recording Secretary |
| Kevin Smith | Attorney- Smith Sersic |
| Steve Sersic | Attorney- Smith Sersic |

Hammond Port Authority Personnel Present Via Zoom

None.

Others Present

None.

Others Present Via Zoom

None.

Call to Order and Roll Call

The June 4, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. All five members are present and in person. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person.

Chairman Cantrell called for the approval of minutes.

R. Wojdyla made a motion to approve the minutes of May 21, 2024 as presented. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

Abstain: T. Kuhn

No: None.

Motion passes, 4 approve and 1 abstain.

Chairman Cantrell called for the Director's Report.

Port Authority Director J. Smith reported on the following:

Business has been picking up at the marina. The Clipper Room has parties booked through the summer, mostly on the weekends but there are a few parties during the week as well. Memorial Day weekend ended up being pretty slow due to the rainy weather. Last year around this time we had 423 boaters with 60 new boaters, and as of today we have 406 boaters with 65 new boaters. The store has been busy, but we have been able to speed up some cooking processes with a new griddle and a new toaster. On May 21st, there was a boat fire on U dock. Luckily, the boat's fire suppression system put out the fire before any damaged occurred to the dock and minimal damage to the boat. The boat didn't leak any fuel. Our main fire lines at were down because maintenance were repairing a break, and T. Kuhn asked about the portable fire suppression unit we have and why it wasn't out there if we knew the fire line was out. J. Huck said she'll talk to K. Carey about it. Tow boat US took the boat away. The beach is open, and we have lifeguards working every day. The seaweed has been rapidly growing due to the warm winter. Aquatic Control will be here tomorrow to treat it. The Sailing School Open House was this past weekend. The rain kept most of the people away, but a few braved the weather and signed up for classes. June 8th will be the Welcome Back Boaters Party, there will be a DJ and karaoke on the patio. At Lost Marsh Golf Course, N. Sullivan reported that they have been busy even with the rain and cool weather. They have been selling a lot of clothes in the Pro Shop. They are up \$60,000.00 compared to this time last year, and they continue to book outings. The course is looking good, and the maintenance staff is staying busy cutting grass daily. The Pavilion held Leon's Triathlon on Sunday. They are still in the process of cleaning up. Reports say that the number of participants were down compared to last year. Part of the reason may be that it's held early in the season. Hapapalooza went well, it was an all-day event beginning at 11am and ending around 9pm. The Pavilion has a few other events coming up soon: June 8th is a fishing derby, June 13th is the special needs Splash and Dance at the Splash Pad from 6pm-7:45pm, June 15th is Visions of Santana at 7pm, and June 17th is the Dunes Learning Center Summer Camp from 10am-1pm at the docks behind the stage. At Wolf Lake and the parks, the trails are in good shape and the grass is being cut on the daily. The Splash Pad has been busy. NIPSCO came out to look at the building at Amoco Park to have power brought in. They are thinking they can tap a line in the alley between White Oak and Birch, but we are still waiting for the response. The Port Authority will be sponsoring the Festival of the Lakes concert for Blackstreet on July 17th.

Chairman Cantrell presented the Chairman’s Report.

The Executive Session of the Hammond Port Authority of June 4, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer, and Member Kaminsky are present and in person. Member Huerta is present via Zoom. Four members are present and in person, and one member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Cantrell called for the Construction Projects Update.

Secretary/ Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Progress continues to be made on this project.

Fire Station #2- Progress continues to be made on this project. They ran into some blue slag, but the project is still on track to be completed in September.

Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- The main office building and the fuel dock roofs still need to be completed. However, Korellis is on strike.

Fuel Dock Underground Storage Tank Update- No updates to report.

N-Dock- D. Button plans to have the install package out in late July, and the dock should be installed at the end of the season. We are planning on ordering the dock accordingly with the bid schedule. Caleb from Baird is continuing to work on the permits that we will need for the project.

McDermott Way at Casino Center Drive Update- Construction started today, and it should take about 2 weeks to complete.

Data Center and Marina Gate Access- The Data Center is going to be funding this project. They may apply to waive the permit fees, but that will be up to the Mayor.

Chairman Cantrell called for Old Business.

There was no old business to discuss.

Chairman Cantrell called for New Business.

E. Huerta made a motion to approve Resolution 24-06 to appoint Jeffery C. Smith Director and Approving Contract. D. Kaminsky seconded the motion.

Discussion: K. Smith and S. Sersic mentioned that the last time there was a resolution regarding a new director for the Port Authority was 2004.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

E. Huerta made a motion to approve Resolution 24-07 Entering into an Intergovernmental Agreement with City of Hammond Board of Public Works and Safety Regarding Payment for Milling and Paving McDermott Sr. Way. R. Wojdyla seconded the motion.

Discussion: T. Kuhn added that this intergovernmental agreement covers us paying the approved city rates. K. Smith mentioned that this intergovernmental agreement will need to be approved by and signed by the Board of Public Works.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

D. Kaminsky made a motion to approve the Contract with Caught Off Cline COC Productions LLC for a concert on Saturday, September 28, 2024, in the amount of \$2,500.00. E. Huerta seconded the motion.

Discussion: D. Kaminsky added the concert is a part of the Pavilion at Wolf Lake Summer Concert series or Marina Events. It will take place at Wolf Lake Pavilion or Thomas M. McDermott Hammond Marina, if there happens to be a ticketed concert at the Pavilion on that date. This is to be determined at a future date.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the approval of Purchase Orders.

R. Wojdyla made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 628 – Embarkation
- 629 – Lakefront
- 630 – Lost Marsh Golf Course
- 631 – Parks
- 708 – Payroll
- Electronic Transfers

D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for Public Comment.

None.

Chairman Cantrell announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, June 18, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Cantrell called for a motion to adjourn the meeting.

R. Wojdyla and T. Kuhn made a motion to adjourn the meeting. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The June 4, 2024 Board of Directors meeting adjourned at 4:44pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of June 4, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer, and Member Kaminsky are present and in person. Member Huerta is present via Zoom. Four members are present and in person, and one member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

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Board Minutes Prepared By: Ashley Gordish