

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
JUNE 18, 2024
hammondportauthority.com**

Members Present and In Person

Kristin Cantrell	Chairman
Rosemary Wojdyla	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer
Diane Kaminsky	Member
Eva Huerta	Member

Members Present Via Zoom

None.

Members Absent

None.

Hammond Port Authority Personnel Present

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic

Hammond Port Authority Personnel Present Via Zoom

None.

Others Present

None.

Others Present Via Zoom

None.

Call to Order and Roll Call

The June 18, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. All five members are present and in person. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person.

Chairman Cantrell called for the approval of minutes.

D. Kaminsky made a motion to approve the minutes of June 4, 2024 as presented. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the Director's Report.

Port Authority Director J. Smith reported on the following:

At the marina, the Clipper Room continues to be busy with rentals every weekend. The Welcome Back Boater Party was cancelled on June 8th due to the weather. It was rescheduled for June 15th, and there were about 100 people who attended. Boaters enjoyed a DJ, karaoke, and comradery. The Yacht Club also had an event going on, they had a band and opened the club up to the public. The Ship Store is getting busier, and we ordered a new sandwich cooler that we plan on installing this week. Loopers are starting to call for slip information and to make slip reservations. As of now there are about 10 reservations. The hot weather is also bringing more business to the fuel dock. An insurance auditor came out on Friday, and he was very pleased with how the marina is operating. Last year around this time we had 429 boaters with 68 new boaters. As of today, we have 422 boaters with 72 new boaters. Lost Marsh Golf Course has been busy and will continue to be busy now that the rainy season is over. Our maintenance staff is doing a great job keeping the course looking nice. Business at the Splash Pad has increased with the hot weather. There continues to be events at the Pavilion. Visions of Santana played on June 15th, it had a good turnout of about 250 people. Motor City will be playing this Saturday at 7pm. The Dunes Learning Center summer camp was held yesterday. All of the Wolf Lake trails and parks are in good shape, and staff is keeping up with the grass and cleanup despite the rain.

Chairman Cantrell presented the Chairman's Report.

The Executive Session of the Hammond Port Authority of June 18, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, Member Huerta and are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Cantrell called for the Construction Projects Updates.

Secretary/ Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Progress continues to be made on this project, and the project remains on schedule.

Fire Station #2- Progress continues to be made on this project, and it is on track to be completed in September.

Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- Korellis is on strike.

Fuel Dock Underground Storage Tank Update- No updates to report.

N-Dock- Caleb from Baird is continuing to work on the permits that we will need for the project. This includes the permits for the U.S. Army Corps of Engineers. We are hoping to be able to pay a deposit to the builders to ensure we will get the dock in at the appropriate time.

McDermott Way at Casino Center Drive Update- They will be milling and top coating this week, and they will be striping next week.

Data Center and Marina Gate Access- This project has started and should be completed around July 3rd.

Amoco Park Electric- 200 amp service is going to be installed in the alley between Birch Avenue and White Oak Ave.

Chairman Cantrell called for Old Business.

There was no old business to discuss.

Chairman Cantrell called for New Business.

There was no new business to discuss.

Chairman Cantrell called for the approval of Purchase Orders.

E. Huerta made a motion to approve the Purchase Orders as follows:

626 – Marina Operations

627 – Construction

628 – Embarkation

629 – Lakefront

630 – Lost Marsh Golf Course

631 – Parks

708 – Payroll

All Electronic Transfers and Bank of New York Mellon

D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for Public Comment.

None.

Chairman Cantrell announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, July 2, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Cantrell called for a motion to adjourn the meeting.

D. Kaminsky made a motion to adjourn the meeting. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The June 18, 2024 Board of Directors meeting adjourned at 4:35pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of June 18, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, Member Huerta and are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

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Board Minutes Prepared By: Ashley Gordish