

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
JULY 2, 2024
hammondportauthority.com**

Members Present and In Person

Kristin Cantrell	Chairman
Rosemary Wojdyla	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer
Diane Kaminsky	Member
Eva Huerta	Member

Members Present Via Zoom

None.

Members Absent

None.

Hammond Port Authority Personnel Present

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic

Hammond Port Authority Personnel Present Via Zoom

None.

Others Present

None.

Others Present Via Zoom

None.

Call to Order and Roll Call

The July 2, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. All five members are present and in person. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person.

Chairman Cantrell called for the approval of minutes.

E. Huerta made a motion to approve the minutes of June 18, 2024 as presented. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the Director's Report.

Port Authority Director J. Smith reported on the following:

At the marina, the Clipper Room continues to be busy with events. Loopers have been coming in and calling to make slip reservations. The Ship Store and Fuel Dock are busy with boaters. Last year around this time there were 436 boaters with 74 new boaters, and this year there are 428 boaters with 89 new boaters. Venetian Night will be on July 13. Lost Marsh Golf Course has been busy. The Lakeshore Chamber of Commerce outing was last week, and they had a great turnout! At Wolf Lake, the Splash Pad has also been busy with the hot weather. They have been selling a lot of walking tacos this season. At the Pavilion, Motor City had a concert on June 22nd. They had around 400 people, and the event seemed to be much enjoyed! Hryder had a concert on June 29th, and they had about 250 people in the audience. Tomorrow the Pavilion will be hosting a couple of events in honor of July 4th. The Naturalization Ceremony will begin at 11am, Bill Porter's Orchestra will begin at 7pm, and fireworks will follow the concert. Festival of the Lakes setup will start on Friday.

Chairman Cantrell presented the Chairman's Report.

The Executive Session of the Hammond Port Authority of July 2, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, Member Huerta and are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Cantrell called for the Construction Projects Updates.

Secretary/ Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Progress continues to be made on this project, and the project remains on schedule.

Fire Station #2- Progress continues to be made on this project, however the competition date has been pushed back to October.

Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- Korellis is on strike. Since the summer is the busiest time here at the marina, they would like to continue this project after the busy season is over.

Fuel Dock Underground Storage Tank Update- No updates to report.

N-Dock- Caleb from Baird continues to work on the permits that we will need. Meeco Sullivan has agreed to do a prepayment so the docks will be ready when we need them. They can store the dock for a period of time if needed.

McDermott Way at Casino Center Drive Update- This project has been completed, and it looks great!

Data Center and Marina Gate Access- The fencing has been installed, but they seem to be behind schedule.

Amoco Park Electric- All of the necessary equipment has been installed, and the city inspection has been completed. Our next step is to call NIPSCO to finish setting the electric up.

Additional Items:

- Fuel Bid- Pinkerton won the fuel bid through the City of Hammond, they will replace Keystone Cooperation as our fuel provider as soon as they are able to get ValvTect, a marine fuel additive.
- W-Dock- There was a seiche that cause damage to W dock. The head pier, as well as the 6 slips at the end of the dock, are broken and unusable. We are still deciding if we are going to file an insurance claim to rebuild the dock or make a new head pier where it was broken off. Staff will evaluate the best course of action.

Chairman Cantrell called for Old Business.

There was no old business to discuss.

Chairman Cantrell called for New Business.

There was no new business to discuss.

Chairman Cantrell called for the approval of Purchase Orders.

D. Kaminsky made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 627 – Construction
- 629 – Lakefront
- 630 – Lost Marsh Golf Course

631 – Parks
708 – Payroll
Electronic Transfers

R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for Public Comment.

None.

Chairman Cantrell announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, July 23, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Cantrell called for a motion to adjourn the meeting.

R. Wojdyla made a motion to adjourn the meeting. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The July 2, 2024 Board of Directors meeting adjourned at 4:37pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of July 2, 2024 began at 4:00p.m., Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, Member Huerta and are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Board Minutes Prepared By: Ashley Gordish