

**HAMMOND PORT AUTHORITY  
BOARD OF DIRECTORS  
MINUTES OF REGULAR MEETING  
AUGUST 6, 2024  
hammondportauthority.com**

**Members Present and In Person**

Kristin Cantrell	Chairman
Thomas E. Kuhn	Secretary/Treasurer
Rosemary Wojdyla	Vice Chairman
Diane Kaminsky	Member

**Members Present Via Zoom**

Eva Huerta	Member
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**Members Absent**

None.

**Hammond Port Authority Personnel Present**

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Kevin Smith	Attorney- Smith Sersic

**Hammond Port Authority Personnel Present Via Zoom**

None.

**Others Present**

None.

**Others Present Via Zoom**

None.

**Call to Order and Roll Call**

The August 6, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:30pm. Four members are present and in person, and one member is present via Zoom. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, and Member Kaminsky are present and in person. Member Huerta is present via Zoom.

**Chairman Cantrell called for the approval of minutes.**

D. Kaminsky made a motion to approve the minutes of July 23, 2024 as presented. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, K. Cantrell

No: None.

Abstain: T. Kuhn

Motion passes, 4 approve and 1 abstain.

**Chairman Cantrell called for the Director's Report.**

Port Authority Director J. Smith reported on the following:

This past weekend the marina held a South Shore Bass Open Team Tournament that was sponsored by the South Shore Visitors Center and the Horseshoe Casino. There were about 40 fishermen who entered, with a trophy presentation on Sunday afternoon. There were a variety of vendors, and we hosted a bar out in the parking lot that ended up doing well. The visiting fishermen had great things to say about our marina, and our slipholders enjoyed the event too. Over the weekend, the fuel dock was getting extremely low on fuel, around 3,000 gallons in each tank. Jeff reached out to Kevin Smith to get ahold of the Leopardo representative in hopes of figuring out the communication issues we have been dealing with. Jamie met with Pinkerton yesterday, hopefully our fuel supply getting that low will not be an issue going forward. We are expecting a busy weekend at the marina with the Chicago Air and Water Show going on. Last year around this time, we had 444 boaters with 79 new boaters. This year, we have 438 boaters with 94 new boaters. Lost Marsh Golf Course is looking nice, and they have 16 outings booked for August. The Splash Pad has been busy both during the week and on the weekends. With kids returning to school next week, we are expecting to slow down. The Pavilion hosted WHAM over the weekend. This year there were around 400 bike riders, usually there are closer to 900. Next year we are going to focus more on the advertising and marketing to get more people to participate. There were also concerns about the signage and lighting, which we will address and get it fixed for next year. The ride started at midnight, and the last set of riders came in around 3:30am. The next event at the Pavilion is National Night Out, which is tonight 5pm-8pm. This Saturday, Shining Star: Earth, Wind, and Fire Tribute Band will be playing at the Pavilion beginning at 7pm. Power of Love, Huey Lewis and the News cover band, will be playing at the Pavilion on August 24<sup>th</sup>. On August 31<sup>st</sup>, Trippin Billies, a Dave Matthews cover band will wrap up the Summer Concert series at the Pavilion.

**Chairman Cantrell presented the Chairman's Report.**

The Executive Session of the Hammond Port Authority of August 6, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, and Member Kaminsky are present and in person. Member Huerta is present via Zoom. Four members are present and in person. One member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation

3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

**Chairman Cantrell called for the Construction Projects Updates.**

Secretary/ Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Progress continues to be made on this project, and the project remains on schedule. The surface coat of asphalt is in. There will be signs installed indicating the lot numbers. Six houses have submitted plans, and one of the houses have closed.

Fire Station #2- Progress continues to be made on this project, however the competition date has been pushed back to October. A lane is closed on Calumet Avenue to do concrete work. The bids for demolition of the current Fire Station #2 will go out as soon as possible so we can get the project started once the firefighters move to the new building.

Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- Strike has ended. Koreillis has started working again on the roof.

Fuel Dock Underground Storage Tank Update- No updates to report.

N-Dock- The dock has been ordered, we are expecting to open the bid for installation of the dock by the next meeting.

Amoco Park Electric- We are waiting for the final city inspection.

Data Center and Marina Gate Access- The gate has been installed and is working. There will need to be a device installed that opens when emergency sirens are going off so police and the fire department will be able to get through quickly. There also needs to be a solution for when the power is out, either the gates just stay open or a battery backup.

**Chairman Cantrell called for Old Business.**

There was no old business to discuss.

**Chairman Cantrell called for New Business.**

E. Huerta made a motion to approve the 2024-2025 Haul Out and Launch Agreement and Winter Storage Fees. D. Kaminsky seconded the motion.

Discussion: E. Huerta added that there is an increase \$1.00 per foot from last year's rate as the Vendor, Brownell, has increased the cost to the Part by \$1.00 per foot. We are simply passing along the added cost for haul out and launch.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

R. Wojdyla made a motion to adopt executive order 25-35 and 25-45 in pursuant to I.C. 10-10-5-6 allowing the board to fix salaries and adjust the budget accordingly, as required to conduct business of the Port Authority. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

R. Wojdyla made a motion to give the staff the authority publish a notice to bidders for N Dock construction and relating matters, and to set publication dates, advertisement dates, and bid opening. D. Kaminsky and T. Kuhn seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

**Chairman Cantrell called for the approval of Purchase Orders.**

D. Kaminsky made a motion to approve the Purchase Orders as follows:

626 – Marina Operations

627 – Construction

628 – Embarkation

629 – Lakefront

630 – Lost Marsh Golf Course

631 – Parks

708 – Payroll

All Electronic Transfers and TrustIndiana

R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

**Chairman Cantrell called for Public Comment.**

None.

**Chairman Cantrell announced the Next Meeting.**

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, August 20, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

**Chairman Cantrell called for a motion to adjourn the meeting.**

R. Wojdyla made a motion to adjourn the meeting. T. Kuhn and D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The August 6, 2024 Board of Directors meeting adjourned at 4:40pm.

**EXECUTIVE SESSION MEMORANDUM**

The Executive Session of the Hammond Port Authority of August 6, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, and Member Kaminsky are present and in person. Member Huerta is present via Zoom. Four members are present and in person. One member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

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