

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
AUGUST 20, 2024
hammondportauthority.com**

Members Present and In Person

Kristin Cantrell	Chairman
Thomas E. Kuhn	Secretary/Treasurer
Rosemary Wojdyla	Vice Chairman
Diane Kaminsky	Member
Eva Huerta	Member

Members Present Via Zoom

None

Members Absent

None.

Hammond Port Authority Personnel Present

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic

Hammond Port Authority Personnel Present Via Zoom

None.

Others Present

None.

Others Present Via Zoom

None.

Call to Order and Roll Call

The August 20, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:38pm. All five members are present and in person. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta and are present and in person.

Chairman Cantrell called for the approval of minutes.

R. Wojdyla made a motion to approve the minutes of August 6, 2024 as presented. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the Director's Report.

Port Authority Director J. Smith reported on the following:

At the marina, we haven't gotten any additional seasonal slipholders in the past few weeks. This is due to the fact that it's cheaper at this point in the season to pay as a transient. The beach has been closed lately because of the weather and increased E. coli levels, and we are having a harder time staffing the beach with our lifeguards going back to school. J. Huck mentioned that the Dunes beach is now closed Monday-Friday, only open on the weekends. E. Huerta added that Whihala beach closes at 3pm daily. Next season we may look into adjusting our beach hours and schedule to something similar. Lost Marsh Golf Course continues to be busy with regular course play as well as outings. Chicago State University has shown interest in having Lost Marsh as their home course, so N. Sullivan has been in talks with them in regards to that. The Splash Pad is continuously slowing down with the start of school, but we still have been having events at the Pavilion. Shining Star had a great turnout of 400-500 people, and Praise Fest had about 150 people. The next Pavilion events are Power of Love on August 24th and Trippin' Billies on August 31st.

Chairman Cantrell presented the Chairman's Report.

The Executive Session of the Hammond Port Authority of August 20, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Cantrell called for the Construction Projects Updates.

Secretary/ Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Progress continues to be made on this project, and the project remains on schedule.

Fire Station #2- Progress continues to be made on this project, however the competition date has been pushed back to November.

Marina Administrative Offices/Clipper Room and Boater Facilities Building New Roof- The project has been completed.

Fuel Dock Underground Storage Tank Update- No updates to report, we are waiting to see what the N-dock bids come in at before going any further.

N-Dock- The advertisements are going to be in the paper on August 22nd and 29th. The bids will be opened on September 10th, and the board expects to award the bid at the September 17th board meeting.

Amoco Park Electric- We are waiting for the final city inspection.

Chairman Cantrell called for Old Business.

There was no old business to discuss.

Chairman Cantrell called for New Business.

E. Huerta made a motion to approve the transfer of funds. R. Wojdyla seconded the motion.

Discussion: E. Huerta added that \$250,000 will be transferred from Fund 628 to Fund 631 Parks, and \$30,000 will be transferred from Fund 628 to Fund 629 Lakefront.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the approval of Purchase Orders.

D. Kaminsky made a motion to approve the Purchase Orders as follows:

- 626 – Marina Operations
- 628 – Embarkation
- 629 – Lakefront
- 630 – Lost Marsh Golf Course
- 631 – Parks
- 708 – Payroll
- Electronic Transfers

E. Huerta seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for Public Comment.

None.

Chairman Cantrell announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, September 3, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Cantrell called for a motion to adjourn the meeting.

T. Kuhn made a motion to adjourn the meeting. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The August 20, 2024 Board of Directors meeting adjourned at 4:44pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of August 20, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

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