

**HAMMOND PORT AUTHORITY  
BOARD OF DIRECTORS  
MINUTES OF REGULAR MEETING  
SEPTEMBER 3, 2024  
hammondportauthority.com**

**Members Present and In Person**

Kristin Cantrell	Chairman
Thomas E. Kuhn	Secretary/Treasurer
Rosemary Wojdyla	Vice Chairman
Diane Kaminsky	Member

**Members Present Via Zoom**

Eva Huerta	Member
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**Members Absent**

None.

**Hammond Port Authority Personnel Present**

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic
Kevin Smith	Attorney- Smith Sersic

**Hammond Port Authority Personnel Present Via Zoom**

None.

**Others Present**

Will and Kathy Wallet	The Yachting Society
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**Others Present Via Zoom**

None.

**Call to Order and Roll Call**

The September 3, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:35pm. Four members are present and in person. One member is present via Zoom. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, and Member Kaminsky and are present and in person. Member Huerta is present via Zoom.

**Chairman Cantrell called for the approval of minutes.**

R. Wojdyla made a motion to approve the minutes of August 20, 2024 as presented. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

**Chairman Cantrell called for the Director's Report.**

Port Authority Director J. Smith reported on the following:

The Clipper Room at the marina continues to be busy. As of now, there are 18 events scheduled for the rest of the year. We are expecting more holiday party bookings within the upcoming weeks. The slipholder count is steady at 438 boaters, however we continue to get more transients and loopers. Usually Motown Night is Labor Day weekend, but it'll be this Saturday. There are going to be 12 food vendors, an outdoor bar, and music by Motown Reflections. Lost Marsh Golf Course is looking great, and there are still quite a few outings left for the season. This is the last full week of the Splash Pad being open before it switches to just weekends. Business has really slowed down since the beginning of school. The Pavilion held a couple of concerts: The Power of Love and Trippin Billies. Both events were well attended. There are 3 concerts left for the season. Sinatra Forever will be on September 14<sup>th</sup>, Together will be on September 21<sup>st</sup>, and Caught Off Cline will be on September 28<sup>th</sup>.

**Chairman Cantrell presented the Chairman's Report.**

The Executive Session of the Hammond Port Authority of September 3, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, and Member Kaminsky are present and in person. Member Huerta is present via Zoom. Four members are present and in person, and one member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

**Chairman Cantrell called for the Construction Projects Updates.**

Secretary/ Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Progress continues to be made on this project, and the project remains on schedule.

Fire Station #2- Progress continues to be made on this project, however the competition date has been pushed back to November.

Fuel Dock Underground Storage Tank Update- No updates to report, we are waiting to see what the N-dock bids come in at before going any further.

N-Dock- The advertisements were in the paper on August 22<sup>nd</sup> and 29<sup>th</sup>. The bids will be opened on September 10<sup>th</sup>, and the board expects to award the bid at the September 17<sup>th</sup> board meeting.

Amoco Park Electric- We are waiting for NIPSCO to get back to us.

Additional Items

- Lost Marsh is going to be purchasing a new dump truck, the lowest responsive and responsible bidder was Garber Chevrolet. There is expected to be a recommendation at this meeting.
- The marina plans to raise some rates for the 2025 boating season. These include jet boats, PWC spaces, charter boat rates, late leaver fees, and mast stepping/unstepping. There is expected to be a recommendation at this meeting.

**Chairman Cantrell called for Old Business.**

There was no old business to discuss.

**Chairman Cantrell called for New Business.**

R. Wojdyla made a motion to approve resolution 24-09 Respecting Towle Theatre Project Grant. D. Kaminsky seconded the motion.

Discussion: R. Wojdyla added that the grant is in the amount of \$30,000. The Port Authority has been a longtime sponsor of the Towle Theatre. With Hohman Avenue opening and the redevelopment of downtown Hammond, Towle Theatre plays an important role in the cultural aspects within the City of Hammond.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

T. Kuhn made a motion to award the Lost Marsh dump truck to Garber Chevrolet, as they were the lowest most responsive and responsible bidder. D. Kaminsky seconded the motion.

Discussion: K. Smith added that the quotes were obtained through a small purchase statute. It was sent to 3 Chevrolet dealers, and we received 1 response.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

T. Kuhn made a motion to approve option A for the 2024-2025 HPA Insurance in the amount of \$872,293.83. R. Wojdyla seconded the motion.

Discussion: The board would like to thank Will and Kathy for all the hard work! Everyone was very surprised at the low quotes that came back. Will and Kathy thanked the board for the appreciation.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

D. Kaminsky made a motion to approve the Hammond Marina 2025 season rates. R. Wojdyla seconded the motion.

Discussion: D. Kaminsky mentioned that we are raising some of the rates for the 2025 season. We have always had very competitive rates and they are often lower than the surrounding marinas.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

**Chairman Cantrell called for the approval of Purchase Orders.**

D. Kaminsky made a motion to approve the Purchase Orders as follows:

626 – Marina Operations

627 – Construction

628 – Embarkation

629 – Lakefront

630 – Lost Marsh Golf Course

631 – Parks

708 – Payroll

All Electronic Transfers and TrustINDiana

T. Kuhn seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

**Chairman Cantrell called for Public Comment.**

None.

**Chairman Cantrell announced the Next Meeting.**

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, September 17, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

**Chairman Cantrell called for a motion to adjourn the meeting.**

D. Kaminsky made a motion to adjourn the meeting. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The September 3, 2024 Board of Directors meeting adjourned at 4:45pm.

### **EXECUTIVE SESSION MEMORANDUM**

The Executive Session of the Hammond Port Authority of September 3, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, and Member Kaminsky are present and in person. Member Huerta is present via Zoom. Four members are present and in person, and one member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

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