

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
SEPTEMBER 17, 2024
hammondportauthority.com**

Members Present and In Person

Kristin Cantrell	Chairman
Thomas E. Kuhn	Secretary/Treasurer
Rosemary Wojdyla	Vice Chairman
Diane Kaminsky	Member
Eva Huerta	Member

Members Present Via Zoom

None

Members Absent

None.

Hammond Port Authority Personnel Present

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper and Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic

Hammond Port Authority Personnel Present Via Zoom

Kevin Smith	Attorney- Smith Sersic
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Others Present

None

Others Present Via Zoom

None.

Call to Order and Roll Call

The September 17, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:40pm. All five members are present and in person. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person.

Chairman Cantrell called for the approval of minutes.

R. Wojdyla made a motion to approve the minutes of September 3, 2024 as presented. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the Director's Report.

Port Authority Director J. Smith reported on the following:

The Clipper Room has started to get more calls and bookings for Christmas parties. The slipholder count at the marina continues to be steady at 438, but as of now there are around 30 loopers at our marina with 90 total reservations. Motown Night was on September 7th. There wasn't a huge turnout due to the weather. Lost Marsh Golf Course hosted a couple of large outings recently, including the Hammond Fire Department outing. There were about 165 golfers total that participated, which was definitely a great turnout. Sunday was the final day for the season at the Splash Pad. The Pavilion hosted Sinatra Forever on September 14th. There was a nice turnout of 300 people. On September 21st, Together will be performing at the Pavilion. The final concert of the season will be Caught Off Cline on September 28th. We are still waiting on electricity to be installed at Amoco Park, but all the parks and trails are looking good. There were a couple piles of dirt that were near Amoco Park. Staff was finally able to get it cleaned up and evened out.

Chairman Cantrell presented the Chairman's Report.

The Executive Session of the Hammond Port Authority of September 17, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Cantrell called for the Construction Projects Updates.

Secretary/ Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- Progress continues to be made on this project, and the project remains on schedule. The 1st permits were issued.

Fire Station #2- Progress continues to be made on this project, however the competition date has been pushed back to December.

Fuel Dock Underground Storage Tank Update- This project has been put hold until further notice.

Amoco Park Electric- We are waiting for NIPSCO to get back to us.

N-Dock- Lakes & Rivers Contracting, Inc were the only bidders for the project, coming it at \$1.1 million with the dock installation being \$655,000, electricity being \$325,000, and plumbing being \$120,000. Since we were able to install the plumbing on V dock when that was replaced, we are planning on holding off on awarding that piece (Lakes & Rivers Contracting, Inc would be okay with that decision). Due to the significant increase in electricity cost compared to V Dock (3x the cost compared to when V Dock was replaced), we are considering requoting that. The staff would like to sort through these decisions before making the final decisions of awarding the plumbing project and electrical project of N dock and leaving it up to J. Smith to grant that award if needed.

Chairman Cantrell called for Old Business.

There was no old business to discuss.

Chairman Cantrell called for New Business.

T. Kuhn made a motion to award the contract for N Dock to Lakes & Rivers Contracting, Inc for installation cost of \$655,000 and reserve the right to award the plumbing at \$120,000 and electric at \$325,000 within 30 days to allow staff to sort through the details and make decisions on how we are going to procure those two utilities, leaving the decision up to the Port Authority Director J. Smith to make those awards or go in a different direction. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the approval of Purchase Orders.

E. Huerta made a motion to approve the Purchase Orders as follows:

626 – Marina Operations

627 – Construction

628 – Embarkation

629 – Lakefront

630 – Lost Marsh Golf Course

631 – Parks

708 – Payroll

All Electronic Transfers and TrustIndiana

D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for Public Comment.

None.

Chairman Cantrell announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, October 1, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Cantrell called for a motion to adjourn the meeting.

D. Kaminsky made a motion to adjourn the meeting. E. Huerta seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The September 17, 2024 Board of Directors meeting adjourned at 4:47pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of September 17, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person. All five members are present and in person. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
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