

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
NOVEMBER 12, 2024
hammondportauthority.com**

Members Present and In Person

Kristin Cantrell	Chairman
Rosemary Wojdyla	Vice Chairman
Thomas E. Kuhn	Secretary/Treasurer
Diane Kaminsky	Member
Eva Huerta	Member

Members Present Via Zoom

None.

Members Absent

None.

Hammond Port Authority Personnel Present

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Steve Sersic	Attorney- Smith Sersic

Hammond Port Authority Personnel Present Via Zoom

None.

Others Present

None.

Others Present Via Zoom

None.

Call to Order and Roll Call

The November 12, 2024 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Cantrell at 4:31pm. All five members are present and in person. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, Member Kaminsky, and Member Huerta are present and in person.

Chairman Cantrell called for the approval of minutes.

D. Kaminsky made a motion to approve the minutes of October 22, 2024 as presented. R. Wojdyla seconded the motion.

Discussion: None.

Yes: D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Abstain: E. Huerta

Motion passes, 4 approve and 1 abstain.

Chairman Cantrell called for the Director's Report.

Port Authority Director J. Smith reported on the following:

There are still a few boats in the water here at the marina. As of now, there are 4 boats that have signed up to store in the water for the winter on R dock. There have been calls from transients who are interested in having a slip until December to go fishing. N dock has arrived, and we are waiting for installation to begin. Maintenance has been working on putting in the bubbler systems and blowing out the lines. The sprinkler lines were finished today. Lost Marsh Golf Course is still open, they had a total of 84 tee times booked for this past Saturday. Golf course staff has been working on the early stages of winterization. Soon, they will start to bring equipment in for the winter. Splash Pad is closed. Raquel has been continuing to work on Pavilion events for the upcoming year. There will be a meeting with the Mayor, Aileen, Jeff, and Raquel to decide on bookings. Wolf Lake maintenance has been working on cutting down and cleaning up phragmites. A great majority of people who pass through the area have been appreciative and excited about this improvement. Amoco Park now has electricity.

Chairman Cantrell presented the Chairman's Report.

The Executive Session of the Hammond Port Authority of November 12, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, and Member Kaminsky are present and in person. Member Huerta is present via Zoom. Four members are present and in person, and one member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Cantrell called for the Construction Projects Updates.

Secretary/ Treasurer and Construction Committee Chairman Kuhn reported on the following:

Clark Athletic Fields Development Infrastructure- The project has been continuing to make progress.

Fire Station #2- The tentative completion date is December 15, 2024.

N-Dock- The dock has been delivered. We are waiting on Lakes and Rivers for the pilings, which we are expecting any day now. We are continuing to get quotes in for electric and plumbing supplies.

Amoco Park Electric- This project has been completed.

Wind Turbine- The wind turbine at Forsythe Park is broken. We have learned that they were supposed to be maintained, so we are going to be looking into replacement parts.

Additional Items:

- Cleaning up the phragmites at Wolf Lake.
- The potential for tree donations and planting in different areas other than Forsythe Park.

Chairman Cantrell called for Old Business.

There was no old business to discuss.

Chairman Cantrell called for New Business.

E. Huerta made a motion to approve Resolution 24-10 Regarding Special Purchases of Aeration Systems for the Hammond Marina. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

R. Wojdyla made a motion to approve Resolution 24-11 Respecting 2025 Assumption of 3% Mandatory Contributions for Participating Employees Who are Members of PERF. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for the approval of Purchase Orders.

D. Kaminsky made a motion to approve the Purchase Orders as follows:

626 – Marina Operations

627 – Construction

628 – Embarkation

630 – Lost Marsh Golf Course

631 – Parks

708 – Payroll

All Electronic Transfers and TrustINDiana

T. Kuhn seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

Chairman Cantrell called for Public Comment.

None.

Chairman Cantrell announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, November 26, 2024. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Cantrell called for a motion to adjourn the meeting.

T. Kuhn made a motion to adjourn the meeting. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, D. Kaminsky, R. Wojdyla, T. Kuhn, K. Cantrell

No: None.

Motion passes, 5 approve.

The November 12, 2024 Board of Directors meeting adjourned at 4:38pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of November 12, 2024 began at 4:00p.m. Chairman Cantrell, Vice Chairman Wojdyla, Secretary/Treasurer Kuhn, and Member Kaminsky are present and in person. Member Huerta is present via Zoom. Four members are present and in person, and one member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

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Board Minutes Prepared By: Ashley Gordish