

**HAMMOND PORT AUTHORITY  
BOARD OF DIRECTORS  
MINUTES OF REGULAR MEETING  
February 4, 2025  
hammondportauthority.com**

**Members Present and In Person**

Thomas E. Kuhn	Chairman
Rosemary Wojdyla	Vice Chairman
Eva Huerta	Member
Kristin Cantrell	Member

**Members Present Via Zoom**

Diane Kaminsky	Secretary/Treasurer
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**Members Absent**

None.

**Hammond Port Authority Personnel Present**

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Ashley Gordish	Bookkeeper & Board Recording Secretary
Kevin Smith	Attorney- Smith Sersic

**Hammond Port Authority Personnel Present Via Zoom**

Steve Sersic	Attorney- Smith Sersic
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**Others Present**

None.

**Others Present Via Zoom**

None.

**Call to Order and Roll Call**

The February 4, 2025 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Kuhn at 4:30pm. Four members are present and in person, and one member is present via Zoom. Chairman Kuhn, Vice Chairman Wojdyla, Member Huerta, and Member Cantrell are present and in person. Secretary/Treasurer Kaminsky is present via Zoom.

**Chairman Kuhn called for the approval of minutes.**

K. Cantrell made a motion to amend the minutes of January 21, 2025. Under the election of officers on page 2, R. Wojdyla is appointed Secretary/Treasurer. The amended version needs to list D. Kaminsky as Secretary/Treasurer. D. Kaminsky seconded the motion to amend.

Discussion to Amend: None.

Yes to Amend: K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No to Amend: None.

Abstain to Amend: E. Huerta

Motion to amend passes, 4 approve and 1 abstain.

R. Wojdyla made a motion to approve the amended minutes of January 21, 2025. K. Cantrell seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Abstain: None.

Motion passes, 5 approve.

**Chairman Kuhn called for the Director's Report.**

Port Authority Director J. Smith reported on the following:

At the marina, bubblers are on and working. There were two bubbler hoses that disconnected overnight a couple of weeks ago. They are now repaired and working as they should be. Maintenance continues to monitor bubblers daily and make sure they are all working correctly. An in-water winter storage boat sank last week. There was a leak around the one engine that does not work, but it is floating again. It'll be taken out of the water once the ice is gone. We have noticed a beaver near A dock, and we are planning to address it ASAP before any damage is done. Lost Marsh Golf Course staff is keeping the trail cleaned for walking. Maintenance continues to work on equipment for the spring. Staff had a meeting with the First Tee of Indiana. According Larry to there are 58 days until opening! T. Kuhn asked if Lost Marsh has ever considered opening up in the winter when it is unseasonably warm. Staff responded that it's not worth getting all of the equipment out. There's also a large possibility of ruining the ground on the course. At Wolf Lake, maintenance staff continues to clean up and work on their winter projects. They have also been cleaning up on Indianapolis Boulevard. Wolf Lake is dealing with beavers, and staff will be working on clearing some trees before they fall on the trail or in the water. Public works is helping clean up the shore line on the west side of the lake along the trail. This should make it safer for the bike riders. All of the shows are finally booked for the summer concert series at the Pavilion. We are planning on advertising in the water bills for a few months this summer in hopes to improve attendance.

**Chairman Kuhn presented the Chairman's Report.**

The Executive Session of the Hammond Port Authority of February 4, 2025 began at 4:00p.m. Chairman Kuhn, Vice Chairman Wojdyla, Member Huerta, and Member Cantrell are present and in person. Secretary/Treasurer Kaminsky is present via Zoom. Four members are

present and in person, and one member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

**Chairman Kuhn called for the Construction Projects Updates.**

Chairman and Construction Committee Chairman Kuhn reported on the following:

Fire Station #2- They are waiting on carpet, and they are taking care of some smaller issues. The quote for the demolition of current fire station #2 will be addressed soon.

N-Dock- The dock is in. Plumbing and electric are being installed.

Wind Turbine at Forsythe Park- Keith is working on finding out more information about the wind turbine. We will have to decide what money we will use to fund the project.

**Additional Items**

- Jeff had a meeting with the DNR regarding treatment for phragmites along both sides of Calumet Avenue and 126<sup>th</sup> Street.
- There was some discussion on the bike trail along the west side of Wolf Lake, and how that area could be made safer.

**Chairman Kuhn called for Old Business.**

There was no old business to discuss.

**Chairman Kuhn called for New Business.**

E. Huerta made a motion to approve the 2 scopes of services with Stantec Consulting, an environmental services support contractor. K. Cantrell seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

D. Kaminsky made a motion to approve the Northwest Indiana Symphony Orchestra Summer 2025 Performance Agreement for \$13,000.00. The show will take place on Friday, August 1, 2025 at 7:30pm. R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

**Chairman Kuhn called for the approval of Purchase Orders.**

R. Wojdyla made a motion to approve the Purchase Orders as follows:

626 – Marina Operations  
627 – Construction  
628 – Embarkation  
630 – Lost Marsh Golf Course  
631 – Parks  
708 – Payroll  
Electronic Transfers

D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

**Chairman Kuhn called for Public Comment.**

None.

**Chairman Kuhn announced the Next Meeting.**

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, February 18, 2025. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

**Chairman Kuhn called for a motion to adjourn the meeting.**

R. Wojdyla made a motion to adjourn the meeting. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

The February 4, 2025 Board of Directors meeting adjourned at 4:39pm.

### **EXECUTIVE SESSION MEMORANDUM**

The Executive Session of the Hammond Port Authority of February 4, 2025 began at 4:00p.m. Chairman Kuhn, Vice Chairman Wojdyla, Member Huerta, and Member Cantrell are present and in person. Secretary/Treasurer Kaminsky is present via Zoom. Four members are present and in person, and one member is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

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Board Minutes Prepared By: Ashley Gordish