

**HAMMOND PORT AUTHORITY
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
February 18, 2025
hammondportauthority.com**

Members Present and In Person

Thomas E. Kuhn	Chairman
Eva Huerta	Member
Kristin Cantrell	Member

Members Present Via Zoom

Rosemary Wojdyla	Vice Chairman
------------------	---------------

Members Absent

Diane Kaminsky	Secretary/Treasurer
----------------	---------------------

Hammond Port Authority Personnel Present

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Ashley Gordish	Bookkeeper & Board Recording Secretary
Kevin Smith	Attorney- Smith Sersic

Hammond Port Authority Personnel Present Via Zoom

Steve Sersic	Attorney- Smith Sersic
--------------	------------------------

Others Present

None.

Others Present Via Zoom

Diane Kaminsky	Secretary/Treasurer
----------------	---------------------

Call to Order and Roll Call

The February 18, 2025 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Kuhn at 4:30pm. Three members are present and in person, one member is present via Zoom, and one member is absent. Chairman Kuhn, Member Huerta, and Member Cantrell are present and in person. Vice Chairman Wojdyla is present via Zoom. Secretary/Treasurer Kaminsky is absent.

Chairman Kuhn called for the approval of minutes.

K. Cantrell made a motion to approve the minutes of February 4, 2025. E. Huerta seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, T. Kuhn

No: None.

Motion passes, 4 approve.

Chairman Kuhn called for the Director's Report.

Port Authority Director J. Smith reported on the following:

At the marina, the bubbler systems are working despite the extreme cold we have had lately. This morning, after the long weekend, the heat wasn't working in the main office. Keith was able to get it back on and running within an hour or so. The marina boats are at Mike's shop, being worked on and painted for the spring. The boat that sank is still here and in the water, they are waiting for the ice in the harbor to melt to get it out of the water. We are starting to order supplies, like new dock carts, for the upcoming boating season. Maintenance staff at Lost Marsh Golf Course continue to work on equipment and get things ready for spring. The youth building is being cleaned up. We had a meeting to discuss the future of the First Tee program. Mike is continuing to check on the Splash Pad. The heat is working and nothing seems to be frozen. All of the summer concerts for the Pavilion have been booked. We are planning on doing some advertising for the concerts, including an advertisement in Travel Indiana. The city purchased pictures of all of the bands that have played at the Festival of the Lakes over the years. The plan is to paint the green room and hang all of the pictures up in there. Maintenance staff are continuing to clean up around the property. They are still continuing to clean up the shoreline around Wolf Lake. There was an article in the Post Tribune about how Valparaiso handled the invasive species that took over Rogers Lake. It is extremely similar to how the Port Authority has recently maintained Wolf Lake. It proves that it was an appropriate decision. Good growth is going to be coming back, and staff will have an easier time maintaining bad growth.

Chairman Kuhn presented the Chairman's Report.

The Executive Session of the Hammond Port Authority of February 18, 2025 began at 4:00p.m. Chairman Kuhn, Member Huerta, and Member Cantrell are present and in person. Vice Chairman Wojdyla and Secretary/Treasurer Kaminsky are present via Zoom. Three members are present and in person, and two members are present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Chairman Kuhn called for the Construction Projects Updates.

Chairman and Construction Committee Chairman Kuhn reported on the following:

Fire Station #2- They are waiting on some carpet to come in. Demolition bids for current Fire Station #2 are expected to be going out soon.

N-Dock- Staff is waiting on the weather to improve to start working on the dock again.

Wind Turbine at Forsythe Park- Keith is waiting for a response from the wind turbine manufacturer.

Amoco Park Walking Trail- Donations will be coming back to the Port to use for Amoco Park. HWC is going to be working on the design proposals. D. Button from City Engineering is going to be doing a survey on the trails. We are going to let him know that we are interested in doing copper mesh along the trails to reduce overgrowth.

Additional Items

- The ship store and Clipper Room are going to be getting HVAC upgrades.
- The Clipper Room is going to be getting new flooring.

Chairman Kuhn called for Old Business.

There was no old business to discuss.

Chairman Kuhn called for New Business.

There was no new business to discuss.

Chairman Kuhn called for the approval of Purchase Orders.

E. Huerta made a motion to approve the Purchase Orders as follows:

626 – Marina Operations
627 – Construction
628 – Embarkation
630 – Lost Marsh Golf Course
631 – Parks
708 – Payroll
Electronic Transfers

R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, T. Kuhn

No: None.

Motion passes, 4 approve.

Chairman Kuhn called for Public Comment.

None.

Chairman Kuhn announced the Next Meeting.

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, March 4, 2025. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

Chairman Kuhn called for a motion to adjourn the meeting.

E. Huerta made a motion to adjourn the meeting. K. Cantrell seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, T. Kuhn

No: None.

Motion passes, 4 approve.

The February 18, 2025 Board of Directors meeting adjourned at 4:38pm.

EXECUTIVE SESSION MEMORANDUM

The Executive Session of the Hammond Port Authority of February 18, 2025 began at 4:00p.m. Chairman Kuhn, Member Huerta, and Member Cantrell are present and in person. Vice Chairman Wojdyla and Secretary/Treasurer Kaminsky are present via Zoom. Three members are present and in person, and two members are present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

Board Minutes Prepared By: Ashley Gordish