

**HAMMOND PORT AUTHORITY  
BOARD OF DIRECTORS  
MINUTES OF REGULAR MEETING  
May 6, 2025  
hammondportauthority.com**

**Members Present and In Person**

Thomas E. Kuhn	Chairman
Rosemary Wojdyla	Vice Chairman
Diane Kaminsky	Secretary/Treasurer
Eva Huerta	Member
Kristin Cantrell	Member

**Members Present Via Zoom**

None.

**Members Absent**

None.

**Hammond Port Authority Personnel Present**

Jeffery Smith	Port Authority Director
Julia Pustek	Finance Director
Jamie Huck	Marina Director
Ashley Gordish	Bookkeeper & Board Recording Secretary
Steve Sersic	Attorney- Smith Sersic

**Hammond Port Authority Personnel Present Via Zoom**

None.

**Others Present**

Edward Gresk	Hammond, IN
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**Others Present Via Zoom**

None.

**Call to Order and Roll Call**

The May 6, 2025 meeting of the Hammond Port Authority Board of Directors was called to order by Chairman Kuhn at 4:30pm. All five members are present and in person. Chairman Kuhn, Vice Chairman Wojdyla, Secretary/Treasurer Kaminsky, Member Huerta, and Member Cantrell are present and in person.

**Chairman Kuhn called for the approval of minutes.**

K. Cantrell made a motion to approve the minutes of May 6, 2025. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

**Chairman Kuhn called for the Director's Report.**

Port Authority Director J. Smith reported on the following:

At the marina, there are 359 boaters signed up with 39 of those being new boaters. The concrete work is done outside of the ship store. Thank you to the Public Works department for coming over with the stump grinder. The ship store is open for business, and it is continuously getting busier. Last week a Clipper Room event ordered 33 sandwiches. The water is on for bin wall, and the water for main dock should be turned on soon. We have been holding interviews to hire summer help. The Clipper Room is continuing to book events throughout the summer and rest of the year. Lost Marsh Golf Course has had a slow start to the season due to the weather. The GPS advertising on the golf carts is going well, and Niko is trying to get some more companies to sign up. The golf course has also been holding interviews for summer help. The memberships, food and beverage, and merchandise numbers are all up from last year. The Splash Pad is getting ready to open. Supplies are being ordered, and interviews are being held. The equipment has been checked on and it's all ready to go. HAPAPALOOZA is the first Pavilion event for the season, taking place on May 17<sup>th</sup> with a rehearsal on May 15<sup>th</sup>. Leon's Triathlon is going to be taking place next month. Raquel has been working on getting things ready for WHAM and National Night Out. Aileen continues to work on things for the Festival of the Lakes. The pictures of former bands that have played at the Festival of the Lakes will be hung up next week. Wolf Lake maintenance staff has been cutting grass at Amoco Park and Forsythe Park, as well as along the bike trails. They have been cutting and fertilizing the HOA homes. Speed bumps were installed in the park a couple of weeks ago. Mike helped the fire department move a large industrial washer from the old fire station to the new fire station last week.

**Chairman Kuhn presented the Chairman's Report.**

The Executive Session of the Hammond Port Authority of May 6, 2025 began at 4:00p.m. Chairman Kuhn, Vice Chairman Wojdyla, Secretary/Treasurer Kaminsky, and Member Cantrell are present and in person. Member Huerta is present via Zoom. Four members are present and in person, and one person is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

1. Contractual Concerns
2. Initiation or Pending litigation
3. Personnel matters

Pursuant to IC 5-14-1.5-6.1(b) (2) (B), (D), (9). The Board certifies that no subject matter was discussed in the executive session other than the subject matter specified in the public notice.

**Chairman Kuhn called for the Construction Projects Updates.**

Chairman and Construction Committee Chairman Kuhn reported on the following:

Fire Station #2- The ribbon cutting was last Thursday. Quotes for the demolition have been sent out.

N-Dock- Maintenance staff is finishing installing water and fire boxes.

Wind Turbine at Forsythe Park- No updates to report.

Amoco Park Walking Trail- Paperwork is being completed for public advertisement.

Wayfinding Sign Repairs- Dean from City Engineering has been working to make sure all of the signs are updated.

Clipper Room HVAC Upgrades- Gatlin Heating and Plumbing are still working on the project.

B & T Dock Replacement- The meeting with the Mayor went well, and we got the okay for the bond. Our legal team continues to work on any concerns.

**Additional Items**

- A marina wide survey was done last week. We are waiting for the results to come back.
- Mihalys Marine has been working on repairing the damage done on D and H docks from over the winter.

**Chairman Kuhn called for Old Business.**

There was no old business to discuss.

**Chairman Kuhn called for New Business.**

D. Kaminsky made a motion to approve the facility use agreement with the Hammond Arts and Performance Academy (HAPA) for the Pavilion at Wolf Lake and Wolf Lake Memorial Park. The HAPAPALOOZA art event will be utilizing the facility on May 17<sup>th</sup>, with a rehearsal on May 15<sup>th</sup>. E. Huerta seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

E. Huerta made a motion to approve the Pavilion use agreement with Horseshoe Casino for their yearly family picnic. K. Cantrell seconded the motion.

Discussion: E. Huerta added that the event will take place on July 29, 2025.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

K. Cantrell made a motion to approve the Pavilion use agreement with Leon Wolek for Leon's Triathlon. R. Wojdyla seconded the motion.

Discussion: K. Cantrell added that this event will take place on June 1, 2025. D. Kaminsky mentioned that Leon's has partial use of the facility to stage various pieces of equipment from May 19<sup>th</sup> through June 6<sup>th</sup>. He requests that the \$500.00 clean up fee be waived. He is willing to pay the \$500.00 administrative fee. They have left the park in the past events in good shape.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

E. Huerta made a motion to approve the Pavilion use agreement with NWI Car Enthusiasts for the City of Hammond Street Car Opener. D. Kaminsky seconded the motion.

Discussion: E. Huerta added that the event will take place on May 24<sup>th</sup> 6pm-10pm. They have agreed to pay administrative fees and clean up fees in the amount of \$1,000.00.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

R. Wojdyla made a motion to approve the proposal for professional services with W. F. Baird & Associates for B and T dock replacement permitting. E. Huerta seconded the motion.

Discussion: R. Wojdyla added that the cost will be a fixed fee of \$10,494.00. T. Kuhn added that this is for B and T dock that are anticipated to be replaced this fall after the end of the boating season. The dock designs are already completed.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

#### **Chairman Kuhn called for the approval of Purchase Orders.**

D. Kaminsky made a motion to approve the Purchase Orders as follows:

626 – Marina Operations

627 – Construction

628 – Embarkation

630 – Lost Marsh Golf Course

631 – Parks

708 – Payroll

All Electronic Transfers and TrustIndiana

R. Wojdyla seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

#### **Chairman Kuhn called for Public Comment.**

None.

**Chairman Kuhn announced the Next Meeting.**

The next regular meeting of the Hammond Port Authority is scheduled for Tuesday, May 20, 2025. These meetings will be held at 701 Casino Center Drive, Hammond, IN 46320. The Board may attend in person or by Zoom with the stipulations adopted in Resolution 21-03 approved by the Board on July 27, 2021. The Executive Session will begin at 4:00p.m, the Construction Meeting will begin at 4:15p.m. and the Regular meeting will begin at 4:30p.m.

**Chairman Kuhn called for a motion to adjourn the meeting.**

R. Wojdyla made a motion to adjourn the meeting. D. Kaminsky seconded the motion.

Discussion: None.

Yes: E. Huerta, K. Cantrell, R. Wojdyla, D. Kaminsky, T. Kuhn

No: None.

Motion passes, 5 approve.

The May 6, 2025 Board of Directors meeting adjourned at 4:42pm.

**EXECUTIVE SESSION MEMORANDUM**

The Executive Session of the Hammond Port Authority of May 6, 2025 began at 4:00p.m. Chairman Kuhn, Vice Chairman Wojdyla, Secretary/Treasurer Kaminsky, and Member Cantrell are present and in person. Member Huerta is present via Zoom. Four members are present and in person, and one person is present via Zoom. The subject matter considered were matters for the discussion of strategy with respect to:

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